

GWŶS Y CYNGOR

Rydych dan wŷs trwy hyn i ddod i gyfarfod CYNGOR DINAS A SIR ABERTAWWE i'w gynnal yn Siambr y Cyngor, Neuadd y Ddinas, Abertawe
Dydd Iau, 28 Gorffennaf 2016 am 5.00 pm

Cynigir trafod y materion canlynol:

1. **Ymddiheuriadau am absenoldeb.**
2. **Datgeliadau o fuddiannau personol a rhagfarnol.**
<https://www.abertawe.gov.uk/DatgeluCysylltiadau>
3. **Cofnodion.** **1 - 8**
Cymeradwyo a llofnodi cofnodion y cyfarfod(ydd) blaenorol fel cofnod cywir.
4. **Ymatebion ysgrifenedig i gwestiynau a ofynnwyd yng Nghyfarfod Cyffredinol Diwethaf y Cyngor.** **9 - 11**
5. **Cyhoeddiadau'r Aelod Llywyddol.**
6. **Cyhoeddiadau Arweinydd y Cyngor.**
7. **Cwestiynau gan y Cyhoedd.**
Rhaid i'r cwestiynau ymwneud â materion ar ran agored agenda'r cyfarfod, ac ymdrinnir â hwy o fewn 10 munud.
8. **Cyflwyniad Cyhoeddus - Dim.**
9. **Adroddiad Blynyddol y Pwyllgor Safonau ar gyfer 2015/2016.** **12 - 17**
10. **Adroddiad Craffu Blynyddol 2015/16.** **18 - 44**
11. **Dinas a Sir Abertawe Polisi Budd Cymunedol.** **45 - 56**
12. **Penodi Prif Swyddog y Gwasanaethau Cymdeithasol.** **57 - 58**
13. **Rhyddid Anrhydeddus Dinas a Sir Abertawe i Chris Coleman.** **59 - 61**
14. **Aelodaeth Pwyllgorau.** **62 - 63**
15. **Newidiadau i'r Cyfansoddiad.** **64 - 71**
16. **Cwestiynau gan y Cynghorwyr.** **72 - 78**
17. **Rhybudd o gynnig - Cynghorwyr R C Stewart, C A Holley, C Richards, J P Curtice, A S Lewis, J A Hale, M C Child, J E C Harris, M Thomas, C Anderson, R Francis-Davies, M H Jones, J W Jones,**

**PM Black, L G Thomas, T H Rees, AM Day, P M Meara, C L
Philpott, R J Stanton a J Newbury.**

Yn dilyn y Refferendwm diweddar, mae'r cyngor hwn yn ailadrodd ei fod yn sefyll ac yn cefnogi holl aelodau cymdeithas ni waeth beth yw eu hoedran, eu hil, eu cenedl, eu crefydd neu eu tueddfryd rhywiol. Mae Abertawe'n parhau i fod yn Ddinas Noddfa. Rydym oll wedi'n siomi gan yr adroddiadau o wahaniaethu a chasineb yn erbyn aelodau'r cyhoedd, staff a phlant ysgol. Rydym yn falch ein bod yn byw mewn cymdeithas amrywiol a goddefgar. Nid oes lle i hiliaeth, senoffobia a chasineb yn ein dinas nac yn ein gwlad. Fel cyngor, rydym yn condemnio gweithredoedd o'r fath yn llwyr. Ni fyddwn yn gadael i fynegiannau o gasineb fod yn rhywbeth derbyniol.

Byddwn ni, Gynghorwyr Dinas a Sir Abertawe yn parhau i weithio'n agos gyda phartneriaid, cyrff lleol, a'r cyhoedd i herio hiliaeth, senoffobia, gwahaniaethu a chasineb.

Byddwn yn sefyll gyda'n gilydd gydag unigolion a sefydliadau sy'n gweithio i hyrwyddo cydfodolaeth heddychlon pob grŵp yn ein cymunedau, a lle bynnag y bo'n bosib, byddwn yn darparu'r gefnogaeth a'r adnoddau y mae eu hangen.

Rydym am sicrhau'r holl bobl sy'n byw yn Ninas a Sir Abertawe eu bod yn aelodau gwerthfawr o'n cymuned.



**Huw Evans
Pennaeth Gwasanaethau Democrataidd
Dydd Mawrth, 19 Gorffennaf 2016**

I: Bob Aelod o'r Cyngor

Agenda Item 3.

CITY AND COUNTY OF SWANSEA

MINUTES OF THE COUNCIL

HELD AT COUNCIL CHAMBER, GUILDHALL, SWANSEA ON
THURSDAY, 16 JUNE 2016 AT 5.00 PM

PRESENT: Councillor D W W Thomas (Presiding Member) Presided

| Councillor(s) | Councillor(s) | Councillor(s) |
|----------------------|----------------------|----------------------|
| C Anderson | J C Bayliss | M C Child |
| R A Clay | U C Clay | A C S Colburn |
| D W Cole | A M Cook | S E Crouch |
| N J Davies | A M Day | P Downing |
| C R Doyle | V M Evans | C R Evans |
| W Evans | E W Fitzgerald | F M Gordon |
| J A Hale | J E C Harris | C A Holley |
| B Hopkins | D H Hopkins | L James |
| Y V Jardine | A J Jones | S M Jones |
| J W Jones | E T Kirchner | R D Lewis |
| M Lewis | A S Lewis | P Lloyd |
| K E Marsh | P M Matthews | P N May |
| H M Morris | J Newbury | G Owens |
| D Phillips | C L Philpott | J A Raynor |
| T H Rees | C Richards | R C Stewart |
| D G Sullivan | C M R W D Thomas | M Thomas |
| L J Tyler-Lloyd | G D Walker | L V Walton |
| T M White | | |

21. **APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillors P M Black, J E Burtonshaw, J P Curtice, R Francis-Davies, T J Hennegan, P R Hood-Williams, M H Jones, E J King, D J Lewis, C E Lloyd, I M Richard, P B Smith, R V Smith, R J Stanton, G J Tanner, C Thomas and L G Thomas.

22. **DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS.**

The Deputy Head of Legal and Democratic Services gave advice regarding the potential personal and prejudicial interests that Councillors and / Officers may have on the agenda.

The Head of Democratic Services reminded Councillors and Officers that the "Disclosures of Personal and Prejudicial Interests" sheet should only be completed if the Councillor / Officer actually had an interest to declare. Nil returns were not required. Councillors and Officers were also informed that any declarable interest must be made orally and in writing on the sheet.

In accordance with the provisions of the Code of Conduct adopted by the City and County of Swansea the following interests were declared:

Councillors

- 1) Councillor J C Bayliss declared a Personal and Prejudicial Interest in Minute 29 "Swansea Local Development Plan (LDP) – Deposit for Public Consultation" and withdrew from the meeting prior to its consideration;
- 2) Councillor J A Raynor declared a Personal Interest in Minute 29 "Swansea Local Development Plan (LDP) – Deposit for Public Consultation".

Officers

- 3) Huw Evans, Head of Democratic Services declared a Personal and Prejudicial Interest in Minute 29 "Swansea Local Development Plan (LDP) – Deposit for Public Consultation" and withdrew from the meeting prior to its consideration.

23. **MINUTES.**

RESOLVED that the following Minutes be approved and signed as a correct record:

- 1) Annual Meeting of Council held on 19 May 2016;
- 2) Ceremonial Meeting of Council held on 20 May 2016.

24. **WRITTEN RESPONSES TO QUESTIONS ASKED AT THE LAST ORDINARY MEETING OF COUNCIL.**

The Head of Legal and Democratic Services submitted an information report setting out the written responses to questions asked at the last Ordinary Meeting of Council.

25. **ANNOUNCEMENTS OF THE PRESIDING MEMBER.**

1) **Condolences**

a) **Gun Attack at Pulse Nightclub, Orlando, Florida**

The Presiding Member referred with sadness to the recent gun attack at the Pulse Nightclub, Orlando, Florida where 49 people were killed and 53 injured. He stated that the Rainbow Pride flag was being flown at half-mast at Council Offices as a mark of respect and solidarity for the Lesbian, Gay, Bisexual and Transgender (LGBT) community and as a mark of remembrance and respect to those who lost their lives in the Orlando tragedy last weekend.

Lowering the flag is a sign of our solidarity with the LGBT Community, especially at this sad time, and also a symbol of our continued commitment to end prejudice, hatred and stigma.

All present stood as a mark of sympathy and respect.

2) Congratulations

a) Swansea and West Wales Occupational Safety Group

The Presiding Member stated that the Corporate Health Safety & Wellbeing Service had been shortlisted for awards in Innovative Health and Safety Training, Wellbeing and the overall shield covering all safety and wellbeing delivery by the Swansea and West Wales Occupational Safety Group.

The service was recognised and received awards for Outstanding Safety Performance, and for the first time received the Large Organisation shield beating Bridgend Council, Ceredigion Council, 3M's and Dŵr Cymru who were also shortlisted. This was in addition to the recent recognition of achieving the Welsh Government Corporate Health Standard Gold award.

David Price Deer from Special Events was also nominated as employee of the year and came runner up in recognition of his excellent work and dedication in improving event safety for staff and the thousands of visitors who attend events staged by the Team every year.

Craig Gimblett, Katja Davies and Tracy Williams were present to receive the award.

b) Lord Mayor's Summer Honours Ball

The Presiding Member was delighted to announce that the Inaugural Lord Mayor's Summer Honours Ball would be held at the Brangwyn Hall on Friday, 29 July 2016. The Ball will be supporting the Lord Mayor's Charity Fund in raising money for Maggie's Cancer Centre, The Paul Popham Fund and The Princes Gate.

The Honours Ball is aimed at recognising people who have made a significant difference in Swansea helping to make Swansea such a great place. This prestigious event held at the Brangwyn Hall will see people from all walks of life honoured and recognises those who raise Swansea's profile around the world.

These inaugural honours will showcase a wide range of exceptional people from the world of business, sport, the arts, charity and entertainment. Tickets are £45 per person.

c) Penllergare Valley Woods Trust – Queen's Award for Voluntary Service 2016

The Presiding Member was delighted to announce that the Penllergare Valley Woods Trust have been given a Queen's Award for Voluntary Services 2016 in recognition of their work to restore and maintain the grounds of the former Dillwyn Llewellyn Estate, Penllergaer.

d) Queen's Birthday Honours 2016

The Presiding Member was pleased to congratulate the Citizens of Swansea who received awards in the Queen's Birthday Honours.

a) Officer of the Order of the British Empire (OBE)

- i) Margaret Hilary Dawson, MBE. Chief Executive and General Secretary, Workers Education Association for Wales (WEA Cymru). For services to Education in Wales. (Swansea, West Glamorgan).

b) Member of the Order of the British Empire (MBE)

- i) Sidney Frederick Hugh Kidwell. Champion for Older People in Swansea. For services to the Community in Swansea. (Swansea);
- ii) Dr Susan Mary Mitchell. Head Teacher St. John Baptist Church in Wales High School, Aberdare. For services to Education in Wales. (Swansea);
- iii) Helen Murray. Chair, Tŷ Olwen Trust, Morriston Hospital, Swansea. For voluntary services to Palliative Care in Swansea and Neath Port Talbot. (Swansea).

c) British Empire Medal (BEM)

- i) Ruth Drusilla Janette Lewis. Officer-in-Charge, Loughor Division, St. John Ambulance. For voluntary service to First Aid. (Swansea, West Glamorgan);
- ii) David James Edmond Macken. For services to St. Peters Church and to the community in Swansea. (Swansea);
- iii) Andrea Dawn Pridmore. Digital Service Manager, DVLA. For services to Public Administration and Community Music through the Swansea Silver Rhythmaires Marching Band. (Swansea, West Glamorgan).

3) Corrections / Amendments to the Council Summons

- i) **Item 10 "Councillors Allowances & Expenses 2015-2016"**
Page 51 "Notes", at bottom of Page. Delete the sentence relating to Councillor R C Stewart and the Ospreys v Toulouse match. Cllr Stewart did not attend and declined the invitation.
- ii) **Item 11 "Membership of Committees"**
 - a) Communities CAC
Delete Councillor H M Morris.
Add Councillor M B Lewis.

- b) Prevention and Social Care Reform CAC
Delete Councillor C Anderson.
Add Councillor H M Morris.

26. **ANNOUNCEMENTS OF THE LEADER OF THE COUNCIL.**

1) **Condolences, Jo Cox, Labour MP for Batley and Spenningsdale**

The Leader of the Council referred with sadness to the death earlier that day of Jo Cox, Labour MP for Batley and Spenningsdale. Jo Cox was left bleeding on the ground after being attacked in Birstall, West Yorkshire.

All present stood as a mark of sympathy and respect.

2) **Tidal Lagoon**

The Leader of the Council referred to a recent meeting that he'd had with the Chairman of the Independent Review into Tidal Lagoons, the Rt Hon Charles Hendry.

He stated that the review was assessing whether tidal lagoons can play a cost-effective role as part of the UK energy mix. He stated that he stressed the importance of the lagoon project from the more obvious environmental wins (reduced emissions and reliable low carbon electricity), to positive impacts on the local economy and regeneration plans and beyond this to social inclusion and health benefits.

27. **PUBLIC QUESTIONS.**

The Presiding Member reminded those people wishing to ask questions in relation to Item 9 "Swansea Local Development Plan (LDP) – Deposit for Public Consultation" that questions would only be responded to if they are in relation to the consultation process.

The meeting was not an opportunity to revisit the decision to include the proposed housing sites and development areas that were agreed last September.

A number of questions were asked by members of the public. The relevant Cabinet Member responded accordingly. Those questions requiring a written response are listed below:

- 1) Lis Davies asked the Leader of the Council questions in relation to Minute 30 "Councillors Allowances & Expenses 2015-2016".

"ICT Allowance. Following the 2012 election all Councillors received £1,008 to purchase IT equipment and a further £800 over the remaining term of office, if needed. This is in excess of £130,000.

Will this ICT policy still be in place following the May 2017 election?"

The Leader of the Council stated that a written response would be provided.

- 2) Lis Davies asked the Leader of the Council questions in relation to Minute 32 "Councillors' Questions".

"Page 58. Question 7. As of April 2016 there are 128 vacant properties in the City Centre of which 33 are retail or restaurant premises in the prime and secondary retail areas (excluding the Kingsway).

How many vacant retail properties were there during 2011-2012 and the sequential periods between 2012 & 2016?"

The Leader of the Council stated that a written response would be provided.

28. **PUBLIC PRESENTATION - NONE.**

No Public Presentations were received.

29. **SWANSEA LOCAL DEVELOPMENT PLAN (LDP) – DEPOSIT FOR PUBLIC CONSULTATION.**

The Enterprise, Development and Regeneration Cabinet Member submitted a report which sought endorsement for the Swansea Local Development Plan (LDP) and supporting documentation for the purpose of public consultation.

RESOLVED that:

- 1) The Deposit LDP, comprising written statement and Proposals Map, be approved for the purpose of public consultation;
- 2) A revised LDP Delivery Agreement be prepared and agreed with the Welsh Government to confirm the timetable for delivery of future stages of the LDP leading up to adoption of the Plan;
- 3) The findings of the Habitats Regulations Assessment and Sustainability Appraisal be agreed;
- 4) The consultation period be extended until 5.00pm on 12 August 2016.

30. **COUNCILLORS ALLOWANCES & EXPENSES 2015-2016.**

The Head of Democratic Services submitted an information report which presented the amount of allowances and expenses paid to each Councillor and Co-opted Member during 2015-2016 under the Councillors Allowances Scheme.

31. **MEMBERSHIP OF COMMITTEES.**

The Transformation and Performance Cabinet Member submitted a report which sought approval of the nominations / amendment to the membership of Council Bodies.

He referred to the report stating that the Leader of the Council had not made any changes to the membership of the Authority's Outside Bodies.

RESOLVED that the membership of the Council Bodies listed below be amended as follows:

- 1) **Communities Cabinet Advisory Committee**
Delete Councillor H M Morris.
Add Councillor M B Lewis.
- 2) **Joint Resilience Committee**
Add Councillors D W Cole, T J Hennegan, M H Jones, C Richards and D G Sullivan.
- 3) **Prevention and Social Care Reform Cabinet Advisory Committee**
Delete Councillor C Anderson.
Add Councillor H M Morris.
- 4) **LA Governor Panel**
Remove Councillor L J Tyler-Lloyd.
Add Councillor A C S Colburn.
- 5) **Trustees Panel**
Remove Councillor M Lewis.
Add Councillor K E Marsh.

32. **COUNCILLORS' QUESTIONS.**

1) **Part A 'Supplementary Questions'**

Five (5) Part A 'Supplementary Questions' were submitted. The relevant Cabinet Member(s) responded by way of written answers contained in the Council Summons.

The following supplementary question(s) required a written response.

- a) Question 2. Councillor J W Jones asked:

"When will the priority process commence for moving the solar powered Speed Indicator Display (SID) Signs to mains electric and will Councillors be involved in the process?"

The Environment and Transport Cabinet Member indicated that a written response would be provided.

2) Part B 'Questions not requiring Supplementary Questions'

Three (3) Part B 'Questions not requiring Supplementary Questions' were submitted.

The meeting ended at 5.45 pm

CHAIR

Agenda Item 4.

Report of the Deputy Head of Legal and Democratic Services

Council – 28 July 2016

WRITTEN RESPONSES TO QUESTIONS ASKED AT THE LAST ORDINARY MEETING OF COUNCIL

The report provides an update on the responses to Questions asked during the last Ordinary Meeting of Council on 16 June 2016.

FOR INFORMATION

1. INTRODUCTION

- 1.1 It was agreed at Council on 8 April 2010 that a standing item be added to the Council Summons entitled “Written Responses to Questions Asked at the Last Ordinary Meeting of Council”.
- 1.2 A “For Information” report will be compiled by the Democratic Services Team collating all written responses from the last Ordinary Meeting of Council and placed in the Agenda Pack;
- 1.3 Any consequential amendments be made to the Council Constitution.

2. RESPONSES

- 2.1 Responses to questions asked during the last ordinary meeting of Council are included as Appendix A.

Background Papers: None

Appendices: Appendix A (Questions & Responses)

**Providing Council with Written Responses to Questions at Council
28 July 2016**

| | |
|----|--|
| 1. | <p>Lis Davies Asked the Leader of the Council questions in relation to Minute 30 “Councillors Allowances & Expenses 2015-2016”.</p> <p>ICT Allowance. Following the 2012 election all Councillors received £1,008 to purchase IT equipment and a further £800 over the remaining term of office, if needed. This is in excess of £130,000.</p> <p>Will this ICT policy still be in place following the May 2017 election</p> <p>Response of the Leader The Democratic Services Committee has commenced the review of the Provision of ICT to Councillors for May 2017 onwards. Indeed the Committee discussed the issue at their meeting on 28 June 2016. When they have completed their review, they are likely to make a recommendation to Council. Council in turn will make a recommendation to Cabinet as the final decision rests with the Cabinet.</p> <p>The Independent Remuneration Panel for Wales (IRPW) states in its Annual Report of February 2016 that Councillors should have electronic access to appropriate information via an internet connection. This links with the Authority’s drive towards paperless working and without electronic access a Councillor would be significantly limited in their ability to discharge their duties. In order to comply with this requirement, the Authority ensures that Councillors are provided with financial support to carry out their duties. As part of this support, Councillors are reminded that an element of the finance is to be used to fund their own support package as it will not be provided by the Authority.</p> <p>Moving forward from May 2017 it is the intention to roll out self-service to Councillors and encourage use of Modern.gov with the aim of going paperless. The Chair and Members of the Democratic Services Committee were supportive of the approach.</p> <p>The use of ICT allows constituents to contact a Councillor at any time and for the Councillor to respond directly. Technology is likely to lead to savings over time as more and more processes are carried out electronically without the need for paper. Councillors are also being provided with more self-service tools to enable them carry out their Council duties more efficiently and effectively as part of the Digital Strategy. This will contribute to the overall Council savings that are required.</p> |
| 2. | <p>Lis Davies Asked in relation to Minute 32 “Councillors’ Questions”.</p> <p>“Page 58. Question 7. As of April 2016 there are 128 vacant properties in the City Centre of which 33 are retail or restaurant premises in the prime and secondary retail areas (excluding the Kingsway).</p> <p>How many vacant retail properties were there during 2011-2012 and the sequential periods between 2012 & 2016?”</p> |

Response of the Leader

Officers have searched our records but unfortunately the data available does not exist in the format requested. We can provide the total number of vacant units in the city centre, rather than retail properties, as follows subject to the caveats below

| | |
|--------------|-----|
| January 2011 | 152 |
| January 2012 | 160 |
| January 2013 | 152 |
| January 2014 | 144 |
| January 2015 | 131 |
| January 2016 | 129 |

Please note these are snapshot estimates for the month of January and not a yearly estimate. In addition the methodology for obtaining this data changed during the 2014 and 2015 years and the figures compiled for the later years relate to a different geographical area to those up until 2014 therefore direct comparisons cannot be made. Also all of the figures are estimates for internal purposes and therefore cannot be definitive.

Many of the vacant units are of course owned by the private sector and therefore the Council has no control or any influence over leasing arrangements but I would emphasise the figures do show the number of vacant units have fallen between the years. I understand this is consistent with an increase in sales.

Should further analysis of the data be possible then it is likely this would take a significant amount of officers time in terms of searching our archived records and the Council would need to consider charging for this. In any event it would not be possible to compare the latest information with earlier years unfortunately.

However I hope the information provided is of some assistance.

3. Councillor J W Jones

In relation to Councillor Question 2.

“When will the priority process commence for moving the solar powered Speed Indicator Display (SID) Signs to mains electric and will Councillors be involved in the process?”

Response of the Cabinet Member for Environment and Transport

Where solar powered Speed Indicator Display signs (SIDs) are identified as consistently failing due to insufficient power then consideration will be given to providing a permanent power supply to these installations, provided that the SID is still deemed to be effective in reducing vehicle speeds.

Ward members will be included within these deliberations, with the most effective SIDs being awarded the highest priority.

Further to my previous response, the process of upgrading power supplies is an ongoing process and will progress subject to funding being available.

Agenda Item 9.

Report of the Chair of the Standards Committee

Council – 28 July 2016

Standards Committee Annual Report 2015-2016

| | |
|------------------------|--|
| Purpose: | This report sets out the work of the Standards Committee and Community / Town Councils Standards Sub Committee from June 2015 to May 2016. |
| Consultation: | Standards Committee, Access to Services, Finance and Legal. |
| FOR INFORMATION | |

1. Introduction

- 1.1 The Local Government Act 2000 requires the Council to establish a Standards Committee to promote and maintain high standards of conduct and probity in the conduct of Councillors of the City and County of Swansea. The Standards Committee has been in operation since October 2000.
- 1.2 This Standards Committee Annual Report covers the period from June 2015 to May 2016.

2. Merger of the Community / Town Councils Standards Committee with the Standards Committee

- 2.1 Council at its meeting on 25 June 2015 resolved that the Community / Town Council Standards Sub Committee be merged with the Standards Committee.
- 2.2 The merger required that a Community / Town Councillor sit on the Standards Committee in the place of one of the City and County of Swansea Councillors. As a result of the merger Councillor Phil Downing left the Committee and was replaced by Community Councillor Philip Crayford (Llangyfelach Community Council).
- 2.3 Prior to the merger, the Committee was consisted of 9 members:
 - Five Independent Members;
 - Four Councillors of the City and County of Swansea.
- 2.4 Following the merger the Committee consisted of 9 members:
 - Five Independent Members;
 - Three Councillors of the City and County of Swansea;
 - One Community / Town Councillor.

3. Membership of Standards Committee

3.1 The membership of the Standards Committee during the period is shown below:

| Independent Members | Notes |
|----------------------------|----------------------------|
| Jill Burgess | Vice Chair from 17.04.2015 |
| Gareth Evans | - |
| Jennifer Gomes | - |
| Meirion Howells | Chair from 17.04.2015 |
| Margaret Williams | - |

| Community / Town Councillor | Notes |
|------------------------------------|---------------------------|
| Philip Crayford | Appointed from 26.11.2015 |

| Councillors | Notes |
|--------------------|----------------------|
| Phil Downing | Ceased on 26.11.2015 |
| Joe A Hale | - |
| Clive E Lloyd | - |
| L Graham Thomas | - |

4. Terms of Office of Independent Members of the Standards Committee

4.1 The term of office for Independent Members can be for not less than four years and for no more than six years. They can be reappointed for one further consecutive term but that term cannot be for more than an additional four years.

4.2 The table below shows the dates of commencement and subsequent expiry dates of membership for all Independent Members of the Standards Committee. **Note:** Independent Members marked in *italics* and with “*” denotes that they are in their second term and cannot have their term extended further.

| Independent Members | Appointment Terms | |
|----------------------------|--------------------------|-----------------|
| | Start | End |
| <i>Meirion Howells</i> * | 1 August 2008 | 31 July 2016 |
| <i>Jennifer Gomes</i> * | 5 December 2008 | 4 December 2016 |
| Jill Burgess | 12 October 2013 | 11 October 2019 |
| Gareth Evans | 1 April 2015 | 31 March 2021 |
| Margaret Williams | 1 April 2015 | 31 March 2021 |

5. Terms of Office of Community / Town Council Member of the Standards Committee

- 5.1 The term of office shall be no more than 4 years or until the Ordinary Election for the Community Council of which the Community Councillor is a member, whichever is the shorter. They may be re-appointed once.
- 5.2 A Community / Town Council member shall not take part in the proceedings of the Standards Committee when matters relating to their Community / Town Council are being considered.

| Community / Town Council Member | Appointment Terms | |
|--|--------------------------|------------------|
| | Start | End |
| Philip Crayford | 26 November 2015 | 25 November 2019 |

6. Meetings of the Standards Committee

- 6.1 The Standards Committee met six times during the period as follows:

| | |
|------------------|-----------------|
| 5 June 2015 | 4 December 2015 |
| 4 September 2015 | 22 January 2016 |
| 13 November 2015 | 4 March 2016 |

7. Detail of the Work undertaken by the Standards Committee

- 7.1 The following paragraphs set out the work carried out by the Standards Committee during the reporting period.

8. The Public Services Ombudsman for Wales Annual Report

- 8.1 At the time of writing this report The Public Services Ombudsman for Wales (the Ombudsman) had not yet issued his Annual Report for 2015-2016.

9. Complaints of Breach of the Code of Conduct

- 9.1 During the period 1st April 2015 to 31st March 2016 the following matters were emailed to the Standards Committee for information. There is one complaint outstanding which the Public Services Ombudsman for Wales (PSOW) is yet to be determined.

a) Complaints made but not investigated by the Ombudsman under the provisions of Section 69(2) of the Local Government Act 2000

There were 14 cases where the Ombudsman refused to investigate an alleged breach of the Code of Conduct following a complaint. The Standards Committee believe that the PSOW new two stage test make it very difficult for anything but the most serious of cases to progress to investigation.

b) Investigations completed by the Ombudsman where the decision was no evidence of breach or no action taken

There were no cases where the Ombudsman investigated but found that there was no evidence of any failure to comply with the Code of Conduct.

c) Investigations undertaken by the Ombudsman where the decision was to discontinue the investigation

There were no cases where the Ombudsman had commenced an investigation and subsequently decided to discontinue that investigation.

d) Investigations under the provisions of Section 70 (4) of the Local Government Act 2000 – referred to the Standards Committee for consideration

Breaches of the Code of Conduct may be referred to the Monitoring Officer by the Ombudsman under the provisions of Section 69 (c) and 71(2) of the Local Government Act 2000 for consideration by the Standards Committee. Where there is a finding of a breach, public reports on such cases are published on the Council's website.

No such referrals have been received during the period of this report.

10. Annual Discussions with Political Group Leaders, Chairs of Relevant Committees and the Chief Executive

10.1 The annual discussions commenced on 13 November 2015 with the Leaders of the Main Opposition Group; the Independent Group and Conservative Group attending Standards Committee.

10.2 The Chief Executive, Leader of the Council, Chair of Scrutiny Programme Committee and Chair of Planning Committee attended the Standards Committee on 4 December 2015.

10.3 The Chair of General Licensing Committee and Chair of Democratic Services Committee attended the Standards Committee on 22 January 2016.

10.4 The comments that stemmed from these discussions were collated into recurring themes and key issue categories and reported to the Standards Committee on 4 March 2016.

11. Code of Conduct

11.1 Whilst this is not strictly within the timeframe of this Annual Report it is worth noting that a new Model Code of Conduct was adopted by the City & County of Swansea on 19 May 2016. The Monitoring Officer reported the changes to the Standards Committee on 3 June 2016.

12. Standards Committee meeting with Community / Town Councils

- 12.1 The Standards Committee attended a meeting of the Community / Town Councils Forum on 16 November 2015 to discuss behaviour and the Code of Conduct between the Community / Town Councillors and the Standards Committee.

13. Standards Committee meeting with Democratic Services Committee

- 13.1 The Standards Committee were invited to a meeting of the Democratic Services Committee on 16 June 2015 to discuss Councillors Training in a bid to increase attendance at Councillors training sessions.

14. Standards Committee Members Observing Other Council Body Meetings Protocol

- 14.1 The Standards Committee received a protocol to follow when they attend other Council Body Meetings as Observers.
- 14.2 In addition, they discussed attending Community / Town Council meetings as observers. The Head of Democratic Services and Deputy Head of Legal & Democratic Services / Deputy Monitoring Officer would be drafting a document outlining the remit and scope of the exercise for the 2016-2017 Municipal year.

15. Dispensation Regime

- 15.1 The Committee briefly discussed reviewing the dispensation regime, however this would be considered in 2016 prior to the next Local Government Elections in 2017.

16. Interview Community / Town Councillors to sit on the Standards Committee

- 16.1 Due to the Merger of the Community / Town Council Standards Sub Committee with the Standards Committee, the Committee met on 13 November 2015 to interview applicants from the Community / Town Councils.

17. Reports "For Information"

- 17.1 A number of reports were noted by the Committee, including the Ombudsman's Code of Conduct Casebook and the Standards Committee Annual Report 2014-2015.

18. Standards & Ethics Conference Wales – 20 October 2015

- 18.1 A number of the Independent Members of the Standards Committee attended the above Conference.

19. Letter to Public Services Ombudsman for Wales

19.1 The Chair of the Committee wrote to the Public Services Ombudsman for Wales (PSOW) on 21 December 2015 in relation to several concerns that the Committee had expressed following the publication of the PSOW's Code of Conduct Casebook as follows:

19.1.1 Consideration of breaches of the Code of Conduct by the Public Services Ombudsman for Wales Office;

19.1.2 Concerns raised at the Standards Conference that the new two stage test would make it very difficult for anything but the most serious of cases to progress to investigation;

19.1.3 Concern that the role of the Standards Committee may diminish and that the Standards Committee will become de-skilled due to the lack of cases being referred to them as a result of the new two stage test.

19.2 The Public Services Ombudsman for Wales responded to the concerns as follows:

19.2.1 The Public Interest Test is intended to support high standards in local government, not high volumes of work for Standards Committee.

19.2.2 The Ombudsman understood that the Standards Committee were interested in providing local resolution for code matters affecting town and community councils in Swansea.

19.2.3 Standards Committees in other areas in Wales had developed their roles into proactively promoting high standards. Swansea could liaise with these to develop in a similar way.

20. Equality and Engagement Implications

20.1 There are no equality and engagement implications associated with this report.

21. Financial Implications

21.1 There are no financial implications associated with this report.

22. Legal Implications

22.1 There are no legal implications associated with this report.

Background Papers: None.

Appendices: None.

Agenda Item 10.

Report of the Chair of the Scrutiny Programme Committee

Council – 28 July 2016

SCRUTINY ANNUAL REPORT 2015-2016

| | |
|------------------------------------|---|
| Purpose: | To provide a report on the work of scrutiny for the municipal year 2015-2016. |
| Report Author: | Councillor Mary Jones / Dave Mckenna |
| Finance Officer: | Paul Cridland |
| Legal Officer: | Wendy Parkin |
| Access to Services Officer: | Sherill Hopkins |
| FOR INFORMATION | |

1.0 Introduction

- 1.1 Every year Council requires that an annual report is produced for the work of scrutiny for the previous municipal year.
- 1.2 The Scrutiny Annual Report is used to:
- Highlight the work carried out by scrutiny
 - Show how scrutiny has made a difference
 - Support continuous improvement for the scrutiny function
- 1.3 For the fourth year the report is being produced as a simple scorecard. This approach is intended to highlight a small number of key indicators that illustrate four performance questions. These questions, which are intended to reflect a 'results based' approach, are:
- What was the impact of scrutiny?
 - How well did we do it?
 - How much did scrutiny affect the business of the Council?
 - How much scrutiny did we do?
- 1.4 Charts have been added that show comparative data with previous years where available. Arrows on the main scorecard have also been added to indicate the direction of change for each measure.
- 1.5 The annual report was agreed by the Scrutiny Programme Committee on 11 July 2016.

1.6 Any comment made by Council will be considered by the Committee to inform future annual reports.

2.0 Financial Implications

2.1 There are no financial implications associated with this report.

3.0 Legal Implications

3.1 The Council Constitution requires that an overview & scrutiny annual report is produced each year although the style and content of the annual report is not prescribed.

4.0 Equality and Engagement Implications

4.1 There are no equality and engagement implications associated with this report.

Background Papers: None.

Appendices:

Appendix A – Scrutiny Annual Report 2015-2016

Scrutiny Annual Report 2015/16

Scrutiny Programme Committee
City and County of Swansea - Dinas a Sir Abertawe



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| 3.2 | Number of panel meetings/working groups = 105 | 4 |
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| 3.4 | Councillors who say they have a good understanding of the work of scrutiny = 93% | 6 |
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| 3.6 | Average councillor attendance at scrutiny meetings = 68% | 7 |
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| 3.13 | In-depth inquiries / reviews reported to Cabinet = 4 | 10 |
| 3.14 | Action plans agreed = 3 | 11 |
| 3.15 | Follow ups undertaken = 5 | 12 |
| 3.16 | Number of Cabinet reports subject to pre decision scrutiny = 6 | 12 |
| 3.17 | Cabinet members who attended at least one question and answer session at the Scrutiny Programme Committee – 100% | 13 |
| 3.18 | Scrutiny recommendations accepted or partly accepted by Cabinet = 97% | 14 |
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1. Chair's Foreword

Councillor Mary Jones, Chair of the Scrutiny Programme Committee



Over the last year scrutiny in Swansea has continued to improve and has been continued to make a difference. Our flexible approach to scrutiny, which has attracted interest from other councils, was recognised nationally when the City and County of Swansea was shortlisted for an MJ Award (otherwise known as the local government Oscars!) in the category of Excellence in Governance and Scrutiny. Unfortunately we did not claim the top prize but to be shortlisted for this award is a real achievement and shows how far we have come.

This year we have maintained our record of holding each of the Council's 10 Cabinet Members to account in a formal question and answer session with the Committee. Personally I am very pleased about this as this is one of the most important ways that scrutiny contributes to our local democracy. I am grateful to our Cabinet Members for taking the time to provide us with information and for being so constructive in their sessions with us. I look forward to more constructive holding to account over the coming year.

Once again we have used a scorecard approach and this allows us to compare what we have done with previous years. Some of our improved indicators include:

- Number of panel meetings and working groups (105)
- Backbench councillors actively involved in scrutiny (79)
- Number of Cabinet reports subject to pre decision scrutiny (6)
- Scrutiny recommendations accepted or partly accepted by Cabinet (97)
- Staff who say they have a good understanding of the work of scrutiny (96)

I want to pay tribute to the scrutiny councillors who have been working so hard to make a difference. This year we have had more meetings than ever before and this is because scrutiny councillors have been willing to give up their time to work on issues that they feel passionately about and they know are important to the public.

I also want to thank those who have given us such excellent support over the last year. As a committee we are grateful the scrutiny team for their continuing hard work and to all of the officers from across the council who have made such a valuable contribution – either through their direct support and advice or through the written and verbal reports they have provided.

As scrutiny councillors we have been focusing on the issues that matter. Whether school improvement through our school governance inquiry, whether local services through our building sustainable communities inquiry or whether children and young people through our inquiry into mental health services for that age group. This last one is one that I have chaired and is an issue that I am particularly passionate about.

Last year in this report I hoped that we would be doing more pre decision scrutiny and, as you can see, this has indeed been the case. Over the last 12 months we have scrutinised six cabinet reports prior to decision. These have covered issues including the education outside of school, the development of the City Centre, social care day services and the school music service. I expect that there will be more pre decision scrutiny in the year to come.

In terms of learning and development two important sessions were held this year. One session focused on children's rights and one on community services. Both sessions will help ensure that we ask the righty questions going forward. I am grateful to everyone who came and worked with us on these.

Last year we identified five improvement outcomes – ways that we wanted to improve the work that we do as scrutineers. In this report you will find details of the progress that we have made on those outcomes. There is still much to be done as we continue to improve what we do.

Finally, I want to give thanks to Councillor Robert Smith who recently stood down as Vice Chair of the committee. As well as being an excellent Vice Chair he has steered a particularly challenging piece of work on the Council's search for a Gypsy / Traveller site to a conclusion this year. He led this work with care and consideration and deserves a great deal of credit.

Councillor Nick Davies has taken over as Vice Chair I look forward to working with Nick as we continue to tackle the issue that matter over the coming year.

2. Swansea Scrutiny Results Scorecard 2015-16

| | | |
|-------------------|---|--|
| Scrutiny Practice | A. How much scrutiny did we do? | B. How well did we do it? |
| | 1. Number of committee meetings = 15 ↓ (21) 2. Number of panel meetings/working groups = 105 ↑ (99) 3. Number of in-depth inquiries completed = 4 ↔ | 4. Councillors who say they have a good understanding of the work of scrutiny = 93% ↑ (91%) 5. Staff who say they have a good understanding of the work of scrutiny = 96% ↑(58%) 6. Average councillor attendance at scrutiny meetings = 68% ↓ (72%) 7. Backbench councillors actively involved in scrutiny = 79% ↑ (77%) 8. Councillors who agree that the level of support provided by the Scrutiny Team is either excellent or very good = 81% ↓ (85%) 9. Staff who agree that the level of support provided by the Scrutiny Team is either excellent or very good = 71% ↓ (75%) 10. Councillors who agree that the scrutiny arrangements are working well = 83%* 11. Staff who agree that the scrutiny arrangements are working well = 75%* |
| Scrutiny Outcomes | C. How much did scrutiny affect the business of the Council? | D. What were the outcomes of scrutiny? |
| | 12. Number of chairs letters written to cabinet members = 71 ↓ (76) 13. In depth inquiries reported to Cabinet = 4 ↔ 14. Action plans agreed = 3 ↓ (4) 15. Follow ups undertaken = 5 ↑ (4) 16. Number of Cabinet reports subject to pre decision scrutiny = 6 ↑ (2) 17. Cabinet members who attended at least one question and answer session at the Scrutiny Programme Committee = 100% ↔ | 18. Scrutiny recommendations accepted or partly accepted by Cabinet=97%↑ (90%) 19. Recommendations signed off by scrutiny as completed = 77% ↓ (80%) 20. Councillors who agree that scrutiny has a positive impact on the business of the Council = 76% ↓ (84%) 21. Staff who agree that scrutiny has a positive impact on the business of the Council = 55% ↓(79%) 22. Councillors who agree that that the Scrutiny Work Programme balances community concerns against issues of strategic risk and importance = 74%* 23. Staff who agree that that the Scrutiny Work Programme balances community concerns against issues of strategic risk and importance = 60%* |

↓↑ = significant change, ↓↑ = small change, ↔ no change * new indicator

3. About the Indicators

A. How much scrutiny did we do?

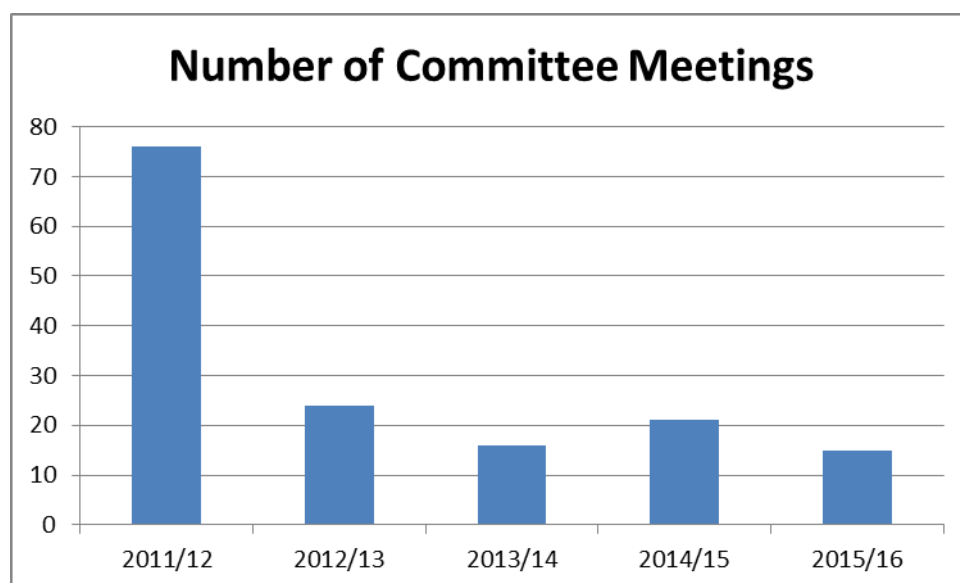
3.1 Number of formal committee meetings = 15

Formal committee meetings for scrutiny are held in public and give councillors the opportunity to hold cabinet members to account and provide challenge on a range of policy and service issues.

The committee meetings for 2015-16 were as follows:

- Scrutiny Programme Committee (13 meetings)
- Special Scrutiny Programme Committee – review of gypsy & traveller site search process (2 meetings)

Comparison with previous years:



(Note: During 2012/13 before the Scrutiny Programme Committee was established three Scrutiny Boards were operating. In 2011/12 there were five boards and two committees)

3.2 Number of panel meetings/working groups = 105

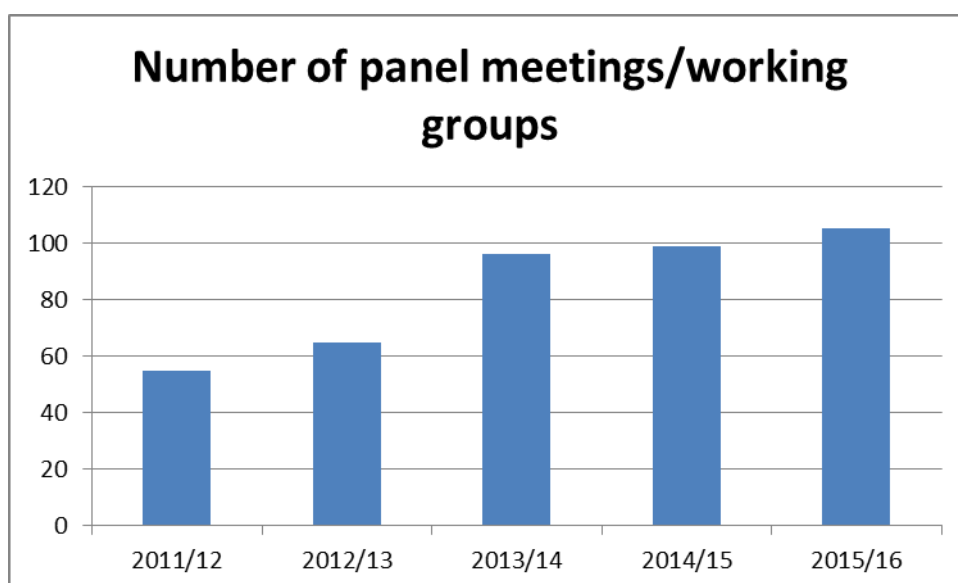
Panel meetings and working groups are established by the Scrutiny Programme Committee with an appointed convener. There are two types of panels:

Inquiry panels - these undertake in-depth inquiries into specific and significant areas of concern on a task and finish basis.

Performance panels - these provide in-depth monitoring and challenge for clearly defined service areas.

Working groups are one-off meetings established when a matter should be carried out outside of the committee but does not need a panel to be set up.

Comparison with previous years:

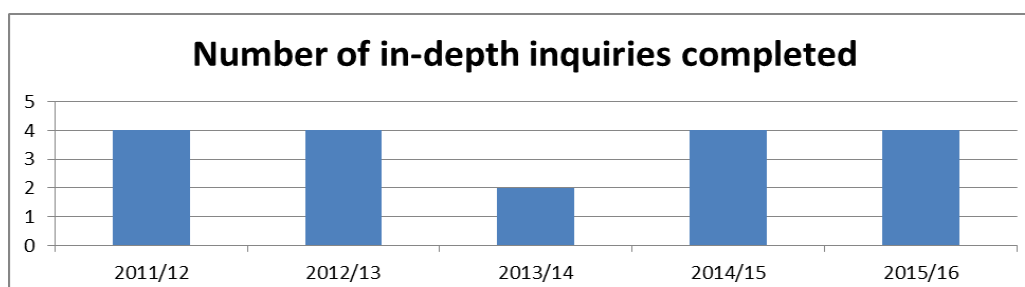


3.3 Number of in-depth inquiries completed = 4

Work on the following in-depth inquiries was completed during 2015-16:

| Inquiry | Panel |
|--|-----------------------------------|
| <i>Scrutiny Review: Gypsy Traveller Site Search Process</i> | Scrutiny Programme Committee |
| <i>A very challenging role: How can the Council ensure that school governors provide effective challenge for their schools?</i> | School Governance Inquiry Panel |
| <i>High Aspirations: How are services being improved for those children and young people who need or are at risk of being educated other than at school?</i> | Education Inclusion Inquiry Panel |
| <i>Can do, yes please: How can Swansea Council ensure that service delivery is always supported by a can do culture?</i> | Corporate Culture Inquiry Panel |

Comparison with previous years:

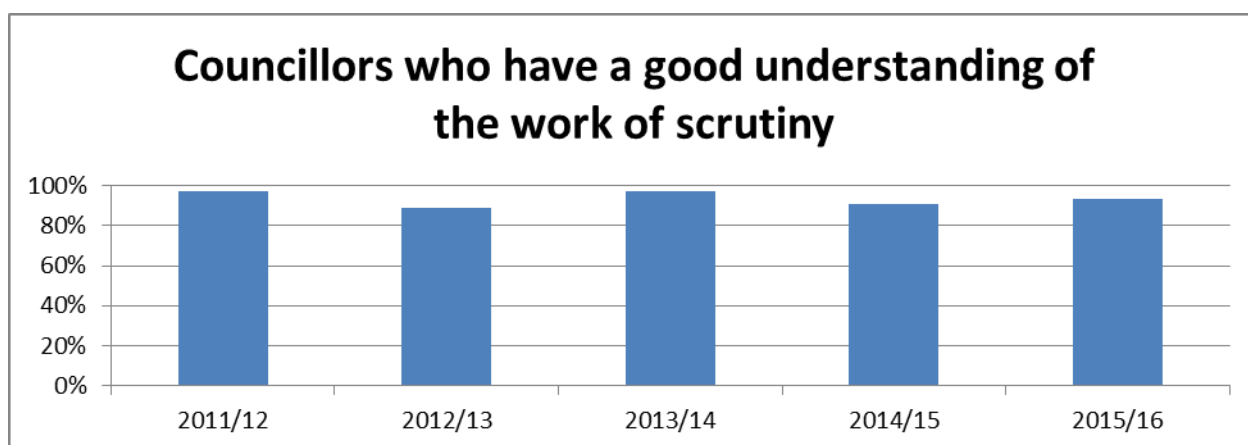


B. How well did we do it?

3.4 Councillors who say they have a good understanding of the work of scrutiny = 93%

Awareness and understanding of scrutiny is an important aspect of effectiveness. This data is collected via an annual survey of Councillors. The numbers of councillors who responded to the survey was 42 (58% of all councillors).

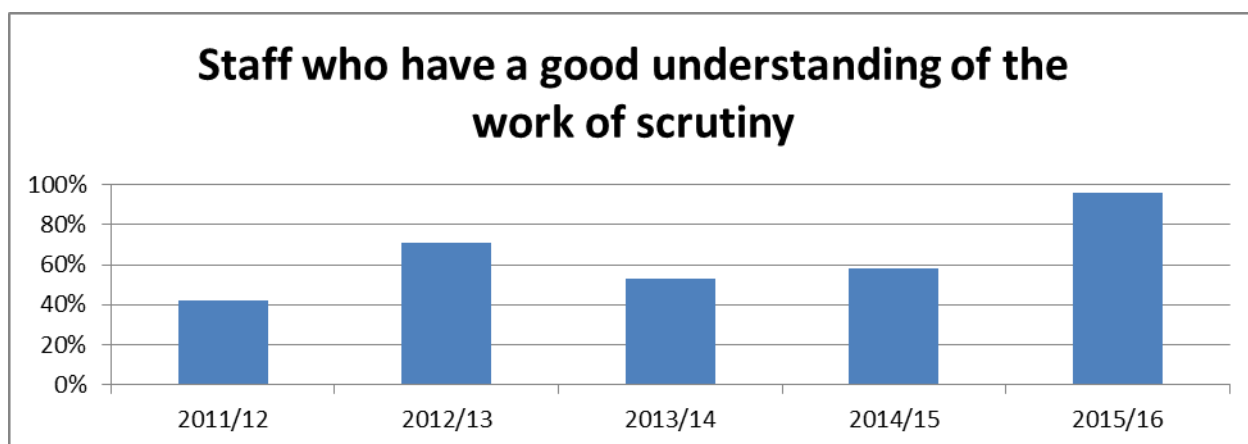
Comparison with previous years:



3.5 Staff who say they have a good understanding of the work of scrutiny = 96%

Awareness and understanding of scrutiny is an important aspect of effectiveness. This data is collected via an annual survey of staff and partners. The number of people answering this question was 83 which is a low number from which to draw meaningful conclusions.

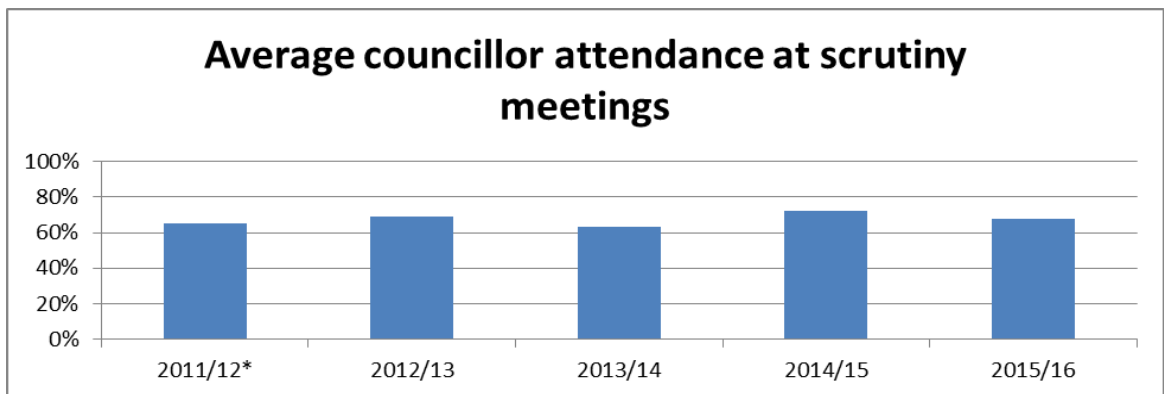
Comparison with previous years:



3.6 Average councillor attendance at scrutiny meetings = 68%

The rate of councillor attendance measures an important aspect of effectiveness as it reflects the engagement of councillors in the scrutiny process. Attendance figures for councillors attending formal meetings are collected by the Members Support Team and published on the Council's website. 2015/16's figure is an overall attendance figure that includes the Scrutiny Programme Committee, panel meetings and the working groups.

Comparison with previous years:

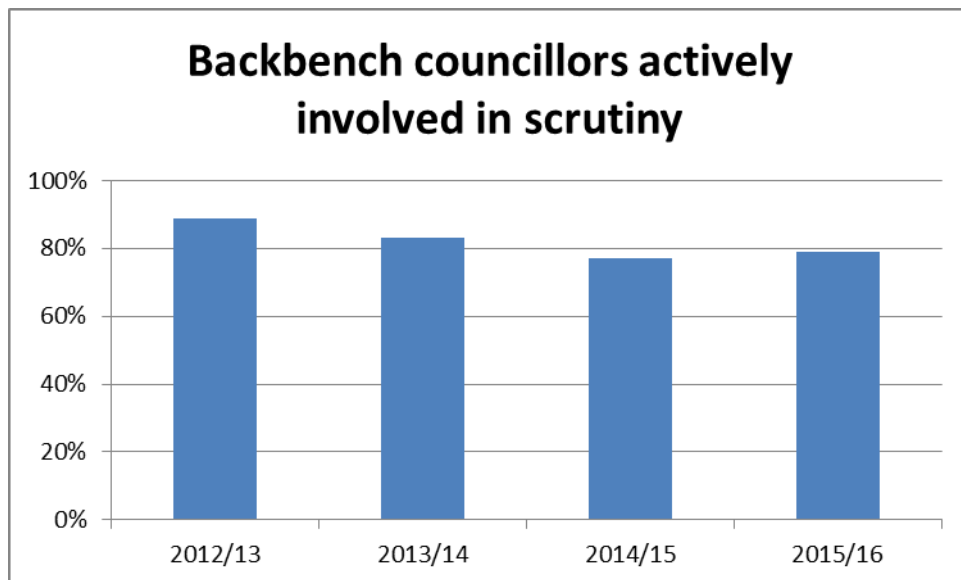


*formal meetings only

3.7 Backbench councillors actively involved in scrutiny = 79%

The large majority of backbench councillors were involved in scrutiny either through the Scrutiny Programme Committee, panels or working groups.

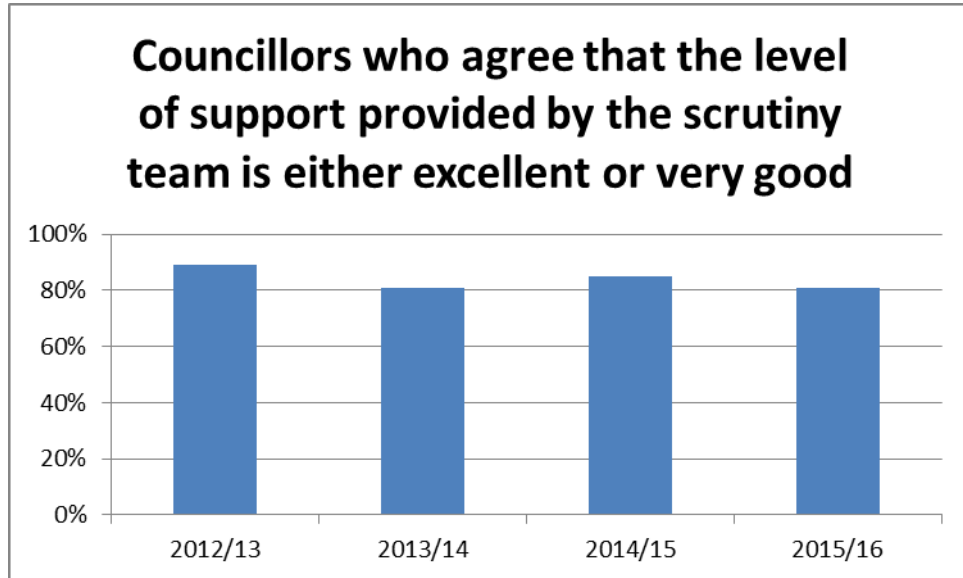
Comparison with previous years:



3.8 Councillors who have used the service who agree that the level of support provided by the Scrutiny Team is either excellent or very good = 81%

The Scrutiny Team provides capacity for the committee and the panel meetings/working groups to undertake their work by undertaking, for example, project management, research, report writing and liaison with cabinet and witnesses. This data is collected via an annual survey of councillors. The number of councillors answering this question was 42.

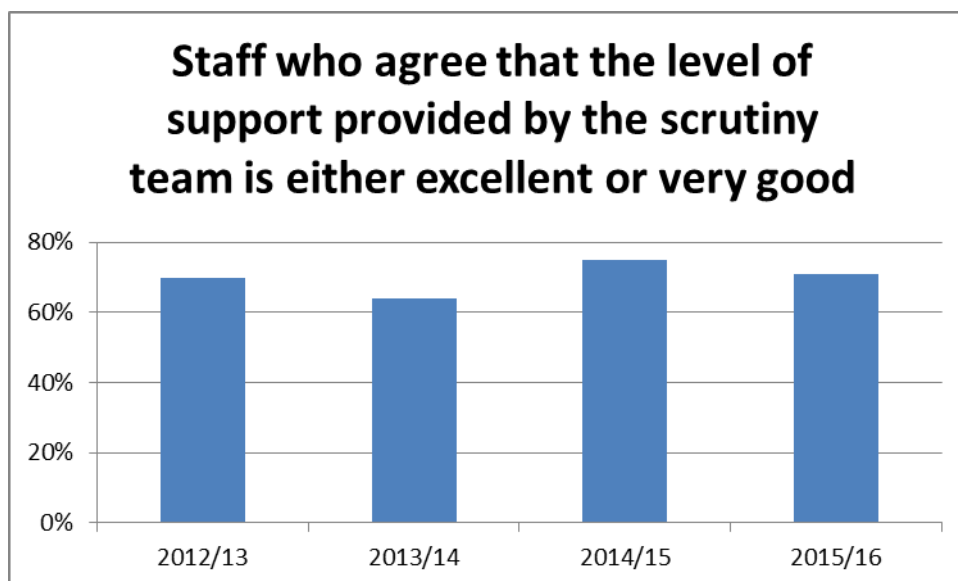
Comparison with previous years:



3.9 Staff who agree that the level of support provided by the Scrutiny Team is either excellent or very good = 71%

The Scrutiny Team provides capacity for the committee and the panel meetings/working groups to undertake their work by undertaking, for example, project management, research, report writing and liaison with cabinet and witnesses. This data is collected via an annual survey of staff and partners. Only those who have used the service are asked this question. The number of people answering this question was 21.

Comparison with previous years:



3.10 Councillors who agree that the scrutiny arrangements are working well = 83%

As part of an annual survey, councillors are asked whether they feel the scrutiny arrangements are working well. The number of councillors answering this question was 42. This was a new indicator for 2015/16.

3.11 Staff who agree that the scrutiny arrangements are working well = 75%

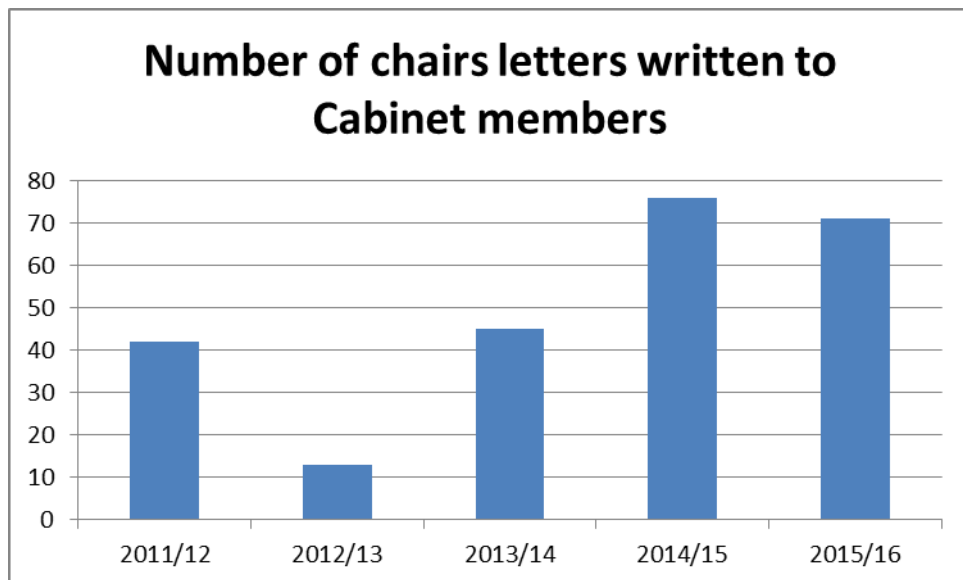
As part of an annual survey, staff and partners are asked whether they feel the scrutiny arrangements are working well. Only those staff and partners who have worked with scrutiny within the last 12 months are asked this question. 20 staff and partners answered this question. This was a new indicator for 2015/16.

C. How much did scrutiny affect the business of the Council?

3.12 Number of chairs letters written to cabinet members = 71

Chairs letters allow the committee and panel meetings/working groups to communicate quickly and efficiently with the relevant cabinet members. They use these letters to raise concerns, highlight good practice, ask for further information and make recommendations.

Comparison with previous years:

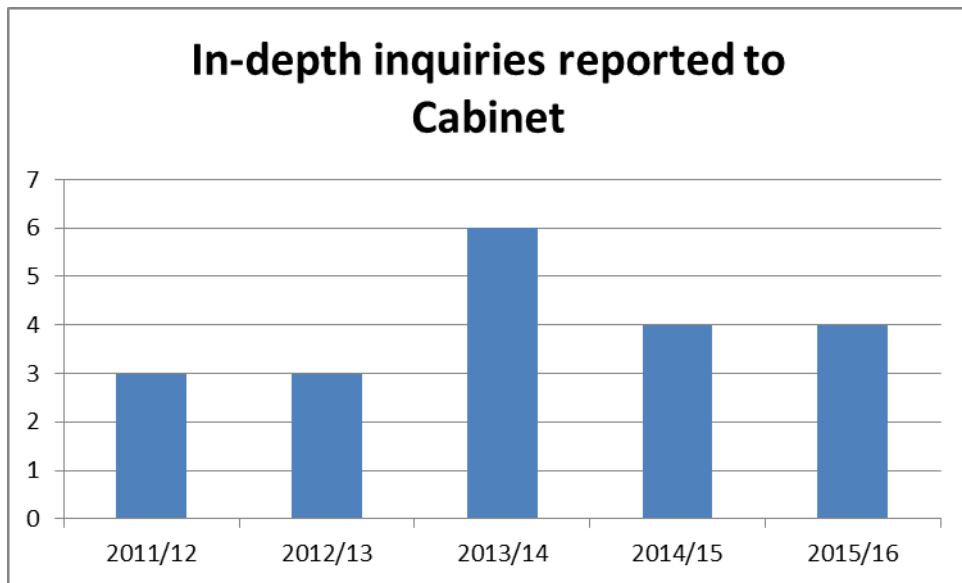


3.13 In-depth inquiries / reviews reported to Cabinet = 4

In depth inquiries are reported to Cabinet for a response to the recommendations agreed by scrutiny and action plan on how the recommendations will be implemented. The following in-depth reviews were reported to Cabinet from scrutiny with the number of recommendations from each shown in brackets:

- Scrutiny Review: Gypsy Traveller Site Search Process (5)
- School Governance (16)
- Education Inclusion (20)
- Corporate Culture (19)

Comparison with previous years:

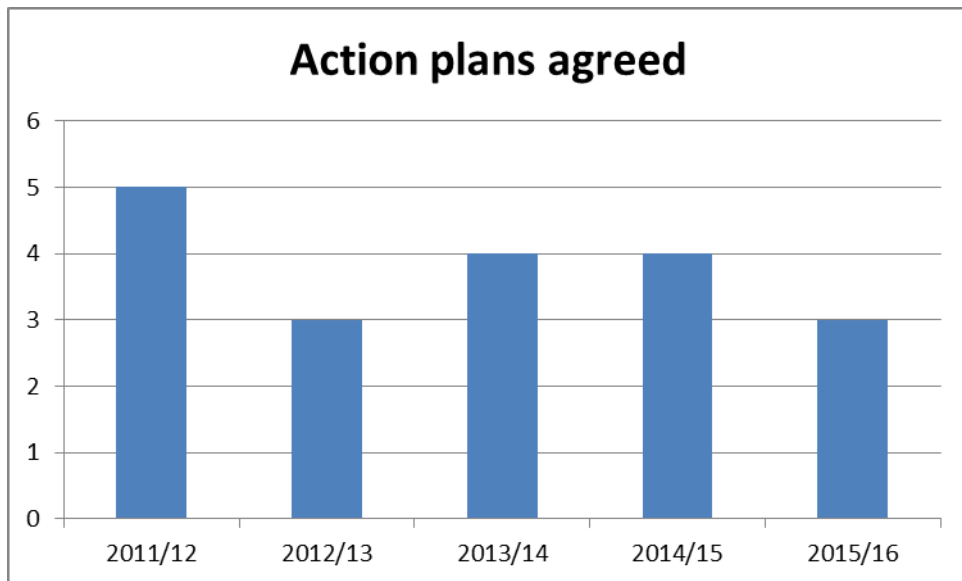


3.14 Action plans agreed = 3

Once recommendations and an action plan have been agreed by cabinet, scrutiny will follow up on progress with implementation and impact. The following action plans were agreed following in-depth inquiries during 2015-16:

- Social Care at Home
- Corporate Culture
- Education Inclusion

Comparison with previous years:

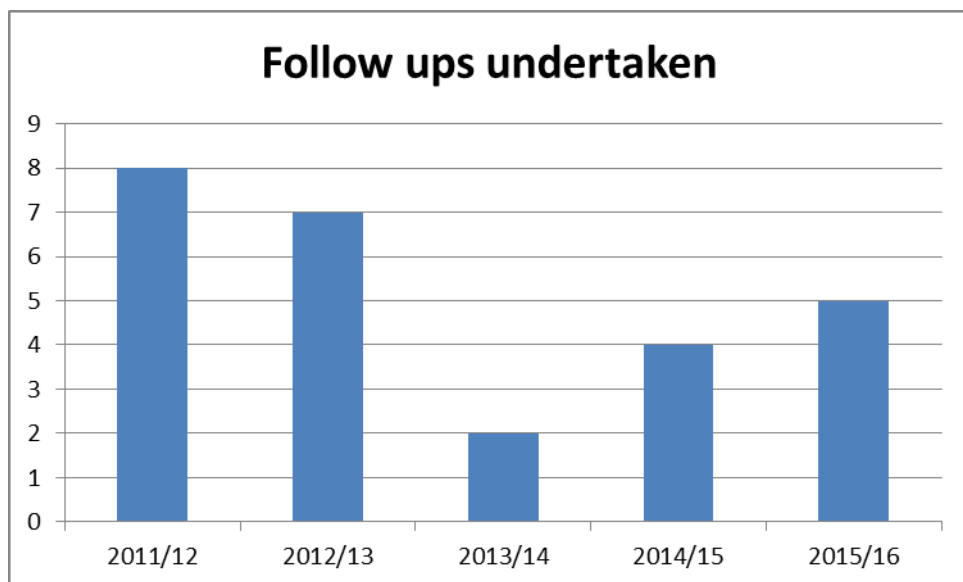


3.15 Follow ups undertaken = 5

In order to check whether the agreed action plans have been carried out, scrutiny will ask for follow up reports from cabinet members. If councillors are satisfied they can then conclude the work for that inquiry. The following follow ups were considered in 2015-16:

- Attainment and Wellbeing
- Economic Inactivity
- Inward Investment
- Public Engagement
- Streetscene

Comparison with previous years:

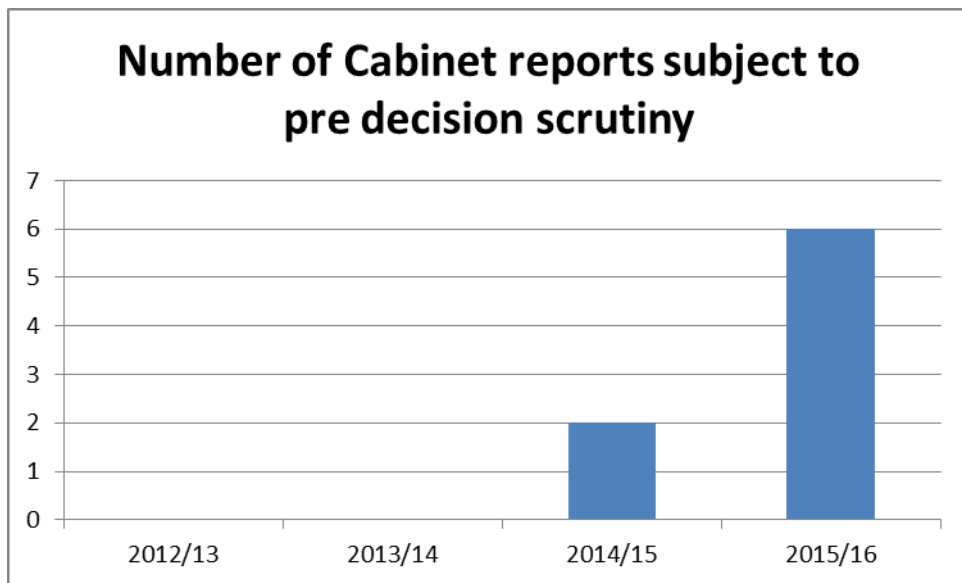


3.16 Number of Cabinet reports subject to pre decision scrutiny = 6

Pre decision scrutiny involves scrutiny councillors considering cabinet reports before cabinet makes a final decision. In 2015/16 6 cabinet reports were subject to pre decision scrutiny, these were:

- The Future of Education Other Than At School Services in Swansea
- Disposal of Former Civic Centre and Adjoining Land, Penllergaer
- Development of City Centre Sites – Selection of Development Partner(s) and Authorisation to Amend the Current Year Capital Programme (FPR7)
- Review Of Abergelli & The Beeches Alternative Day Services
- Budget Reports
- Review of School Music Service Arrangements

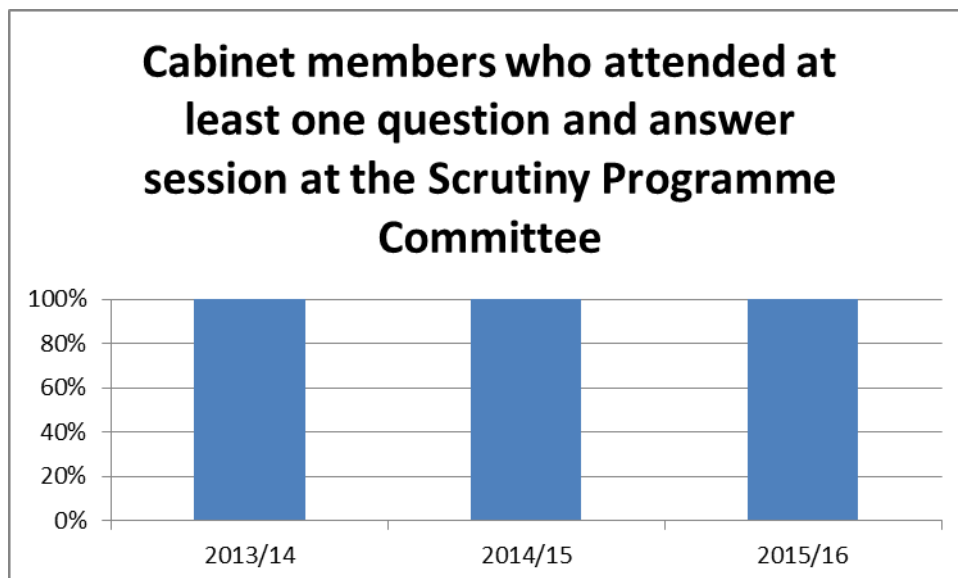
Comparison with previous years:



3.17 Cabinet members who attended at least one question and answer session at the Scrutiny Programme Committee – 100%

Cabinet members attend scrutiny meetings to answer questions and provide information. Cabinet attendance at scrutiny meetings is a good indicator that the 'holding to account' role of scrutiny is functioning well. In 2015/16 every Cabinet member attended at least one question and answer session at the Scrutiny Programme Committee. This indicator was added in 2013/14.

Comparison with previous years:

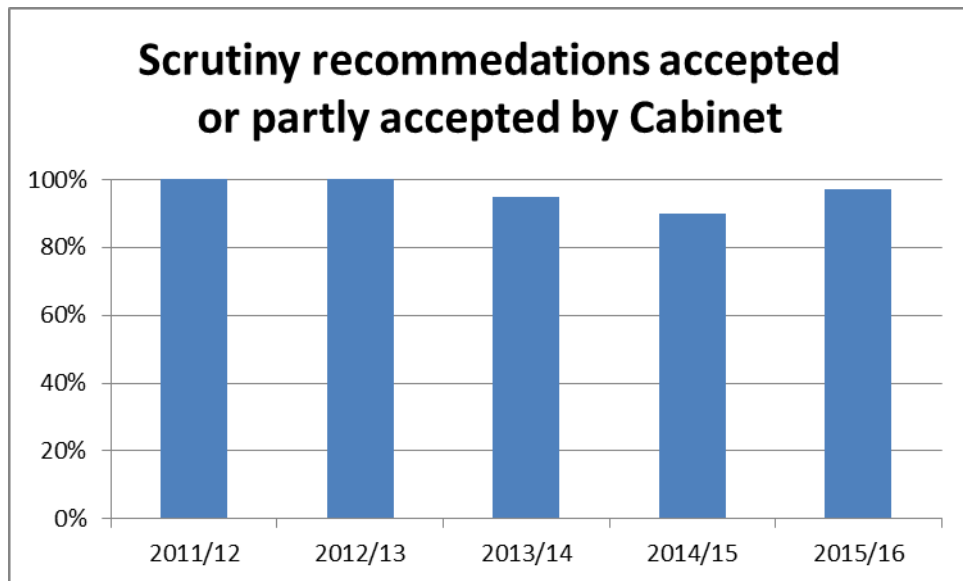


D. What were the outcomes of scrutiny?

3.18 Scrutiny recommendations accepted or partly accepted by Cabinet = 97%

The rate that cabinet accept scrutiny recommendations is a good indicator of whether scrutiny is making strong recommendations based on robust evidence. Cabinet responded to 61 scrutiny recommendations in 2015-16 of which 54 were accepted and 5 were partly accepted. 2 were rejected.

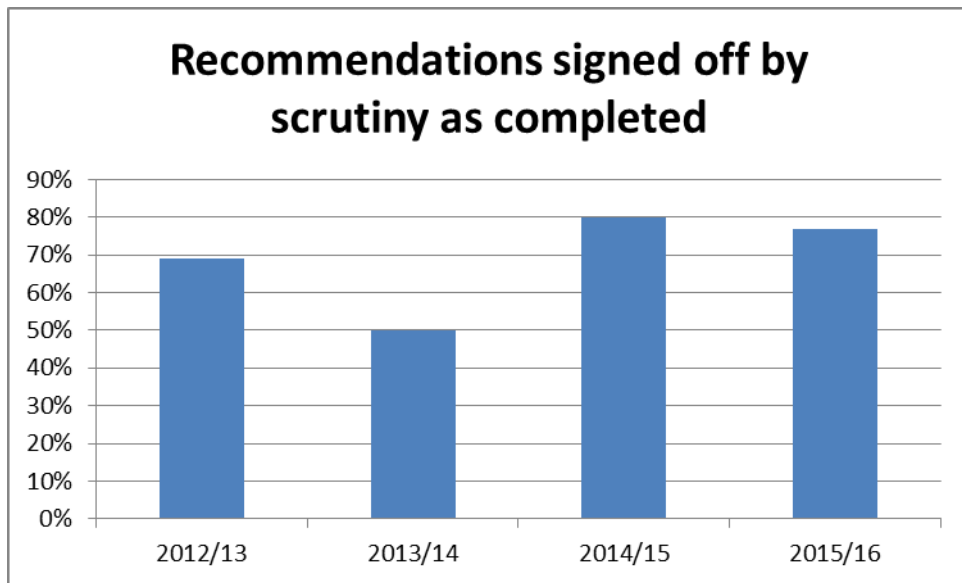
Comparison with previous years:



3.19 Recommendations signed off by scrutiny as completed = 77%

When follow up reports are presented to scrutiny they detail which of the recommendations from the in depth inquiry have been completed in line with the cabinet member's action plan and which have not. Scrutiny councillors then consider whether they agree with the assessment taking into account the evidence they are presented with. This indicator represents the percentage of recommendations accepted by scrutiny as being completed for the year (62 recommendations were considered of which 48 were signed off as complete).

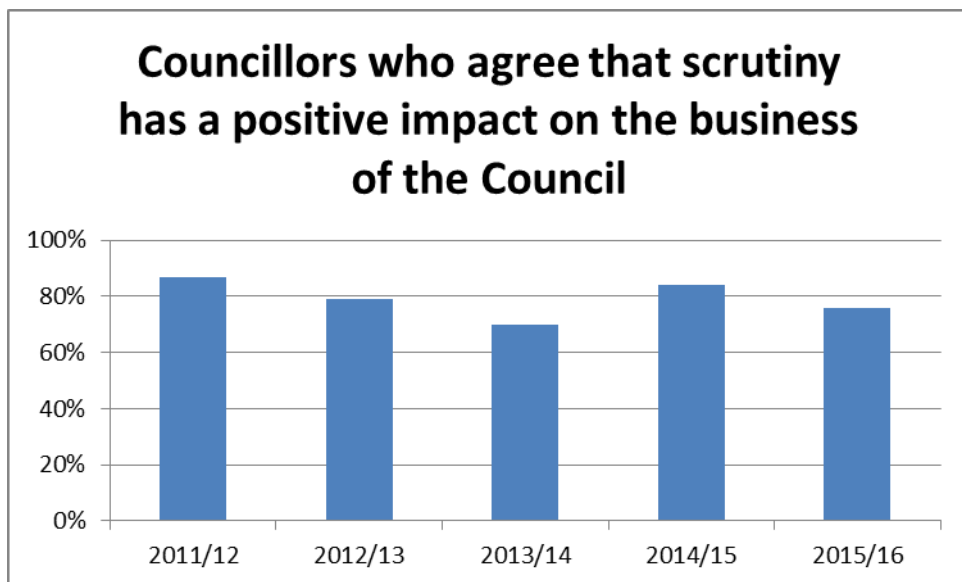
Comparison with previous years:



3.20 Councillors who agree that scrutiny has a positive impact on the business of the Council = 76%

As part of an annual survey, councillors are asked whether they believe that scrutiny has made a difference. The numbers of councillors who responded to the survey was 42 (58% of all councillors).

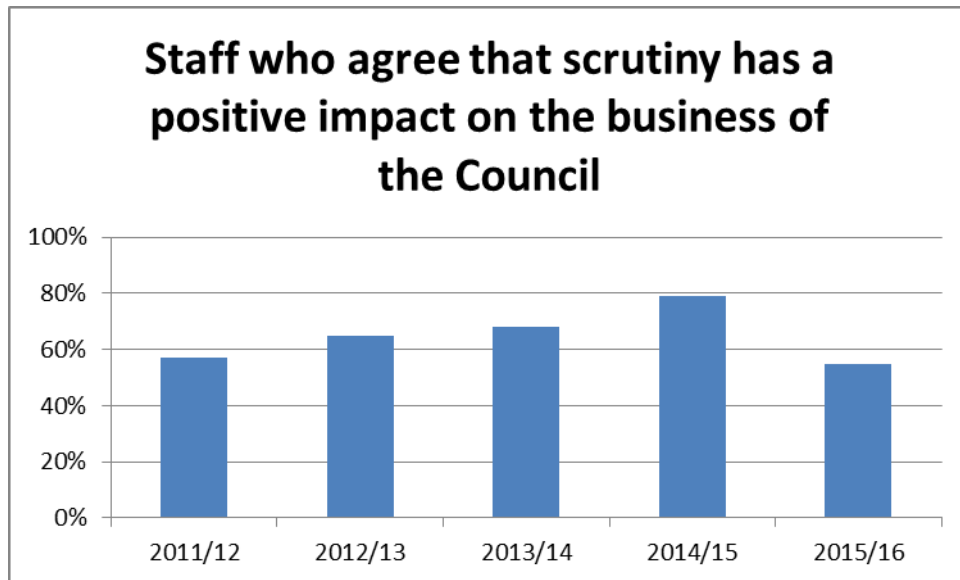
Comparison with previous years:



3.21 Staff who agree that scrutiny has a positive impact on the business of the Council = 55%

As part of an annual survey, staff and partners are asked whether they believe that scrutiny has made a difference. The number of people answering this question was 83.

Comparison with previous years:



3.22 Councillors who agree that the Scrutiny Work Programme balances community concerns against issues of strategic risk and importance = 74%

It is important that the Scrutiny Work Programme strikes a balance between community concerns and strategic issues. As part of the annual survey, councillors are asked whether they believe that the Scrutiny Work Programme balances community concerns against issues of strategic risk and importance. This is a new indicator for 2015/16.

3.23 Staff who agree that the Scrutiny Work Programme balances community concerns against issues of strategic risk and importance = 60%

It is important that the Scrutiny Work Programme strikes a balance between community concerns and strategic issues. As part of the annual survey, staff and partners are asked whether they believe that the Scrutiny Work Programme balances community concerns against issues of strategic risk and importance. Only those staff and partners who had been involved with the work of scrutiny within the last 12 months answered this question. 22 staff and partners answered this question. This is a new indicator for 2015/16.

4. Feedback and Improvement

4.1 Quotes about Scrutiny in Swansea

Councillor May Jones, Chair of the Scrutiny Programme Committee



“The single committee system has become a normal part of how we do things and continues to attract interest from other Councils. Our flexible approach has allowed councillors to follow their own interests but also to focus on topics that matter to the public. At a time when scrutiny faces more and more demands it is vital that we have a system that makes the best use of the resources we have.

I believe strongly that an important role of scrutiny is to hold Cabinet members to account. For this reason we have taken the time to engage fully with all 10 of the Council’s Cabinet Members in a fair and balanced way. Each has taken the time to provide us with information in advance and each has been extremely constructive in the individual question and answer sessions.

As well as chairing the Committee I have been able to lead work on child and adolescent mental health and Swansea Local Service Board (now Swansea Public Services Board).

Councillor Robert Smith, Vice Chair of the Scrutiny Programme Committee



“For me the strength of our scrutiny system is its flexibility to deal with different topics in different ways. As Vice Chair of the Committee I have been leading a piece of work on our provision of sites for Gypsies and Travellers and this has required the formal setting of the committee. I have also signed up for the Schools Performance Panel and working groups on tethered horses and civic events. These meetings have the option to be less formal and issues can be dealt with quickly – there is no need to apply a one size fits all approach.

Councillor Rob Stewart, Leader of the City and County of Swansea



“The scrutiny set up we have in Swansea makes an essential contribution to the work of the Council. We know from inspections that the system is effective and that the challenge that backbench councillors provide to Cabinet is robust. I believe I can speak for all of my colleagues in that Cabinet when I say that we are regularly held to account for our performance and made aware of issues of concern by scrutiny. As Leader I have been particularly concerned to ensure that backbench councillors are able to play a full part in council

business and our flexible model of scrutiny has played its part in helping this to happen.

Councillor Clive Lloyd, Cabinet Member for Transformation and Performance



“As the Cabinet Member responsible for councillor support and development I believe the way that scrutiny operates is a real positive for back benchers. I know the in depth inquiry work in particular has helped councillors to get a real grip on the issues in a particular area and do some really good work as a result. As well as hearing positive reports from colleagues I know the system is working well because we have received enquiries from a number of other councils who are interested in how we do things.

Catherine M. Farrell, Professor of Public Management, University of South Wales



“Over the last year, I have participated as a co-opted member of a scrutiny inquiry panel which focused on the authority's improvement of the governance of schools.

It is the strength of the evidence base which has impacted on the quality of the report which is sector leading in a number of respects including the inclusion and involvement of a range of stakeholders.

The report has been distributed widely and is of particular application in the governance of schools. It also has huge relevance in other areas of governance both within and outside local authorities.

Dave Anderson Thomas, Parent Governor Co-optee, Scrutiny Programme Committee



“The members of the scrutiny panel and officers from the authority gave me their full support and guidance from day one. It was the first time I had been involved in the workings of local government and in particular, the challenges of working with various political agendas and the etiquette of formal council meetings. I would recommend getting involved with Scrutiny to Swansea residents who want to make a difference and influence their family's future.

Alan Thomas, (Lay) Chair of Audit Committee



“I have been working closely with scrutiny over the last 12 months to ensure that we are fully aware of each other's forward programme - this ensures that there is no overlap or gaps and that we are clear as to our respective roles. I have attended the Scrutiny Committee and the Chair of Scrutiny has attended my Committee. I was also pleased to be able to participate in the Annual Scrutiny Work Planning Conference.

From an Audit Committee perspective I have no concerns about duplication in work plans. I would also point to the significant amount of scrutiny being undertaken and work completed. I wish to praise the commitment of those scrutiny councillors involved and the management of the overall work programme.

The Care and Social Services Inspectorate Wales



The most recent **inspection report** that looked at scrutiny was by the Care and Social Services Inspectorate Wales. In October 2015 they reported that Swansea's Scrutiny arrangements were '*effective and well managed*'. Also that:

"CSSIW have attended scrutiny sessions where performance information has been presented and have witnessed the robustness of the challenge given from elected members.

CSSIW attended a number of performance panel meetings for both adult and children's services during the year. Information about the scrutiny activity has been improved with the publication of "Scrutiny Despatches" with access to recent reports and inquiry panel findings. Social media is also being used to improve access to this activity and to evidence work achieved.

The Wales Audit Office



In June 2015 the Wales Audit Office published their **corporate assessment** of Swansea Council. They concluded that: '*The Council's scrutiny structure enables a flexible and focussed approach and access to information about scrutiny activity has improved in recent months*'. Furthermore:

"In recent months the Council has been taking steps to improve access to the information about its scrutiny work. Scrutiny Dispatches are being published explaining current inquiries and a Scrutiny Reports Library provides better access to the reports produced by inquiry panels. Social media is also being used to raise awareness of scrutiny activity.

4.2 Improving Scrutiny

In our last annual report we identified six improvement outcomes; things that we wanted to be better at. Over the course of the year we have discussed these outcomes at the committee and in panel meetings. Below is a summary of some of the things that we have done as a result and some things that we still want to do.

1. **We need to talk more to cabinet members so that we can plan better and ensure that our work is making a difference**

What we have done

- The Chair of the Scrutiny Programme Committee has established a regular informal meeting with the Cabinet Member for Transformation and Performance to discuss cabinet business and the interface with scrutiny.
- The conveners for the Schools, Child and Family Services and Transforming Adult Social Services Panels have consulted the relevant Cabinet Members about their work programmes.
- The Cabinet Member has been involved in developing the plan for the Building Sustainable Communities inquiry.
- The Convener of the Service Improvement & Finance Panel has met with the Cabinet Member to agree the pre-decision scrutiny of commissioning review cabinet reports
- Suggestions from Cabinet Member letters have been considered and some added to the work plans by the Child and Family Services and Transforming Adult Social Services Panels

What we still want to do

- More involvement of Cabinet members in early stages of inquiry to support planning (ie: at pre inquiry working group) to improve impact
- More regular meetings between performance panel conveners and relevant Cabinet members to improve work plans

2. **We need to align the work of scrutiny more closely to the five corporate priorities so that we can focus and impact on the things that matter.**

What we have done

- The Committee has established new Inquiry Panels on Building Sustainable Communities and Tackling Poverty – these are both corporate priorities.
- The Schools Performance Panel has discussed the corporate priorities that relate to Schools Performance and detail them at the beginning of each agenda.
- Corporate Priorities were considered by the Service Improvement & Finance Panel as part of their work plan discussions for 2016/17.
- The terms of reference for the Child and Family Services Panel were aligned with the priorities in the corporate plan – specifically safeguarding vulnerable people.

What we still want to do

- Improve visibility of the corporate priorities on Panel agendas and work plans.
- Review the corporate priorities when planning in depth inquiries.

3. We need more briefings and development sessions so that we have the knowledge and skills we need

What we have done

- The committee has discussed training and identified a need for sessions on; the Council budget and financial scrutiny; scrutiny questioning skills; and effective scrutiny.
- Scrutiny training needs will be met through the Councils training and development programme.
- Scrutiny Councillors received training during the year on Children's Rights and the Scrutiny of Community Services (provided by the Older People's Commissioner for Wales)
- The Schools Performance Panel have received briefings on topics as part of regular meetings.

What we still want to do

- Hold extra briefing session where needed to improve the knowledge of Committee and Panel members.
- Prepare an induction programme for scrutiny councillors following the elections in 2017.

4. We need more coverage in the media so that the public are more aware of our work

What we have done

- The 'Scrutiny Dispatches' quarterly report is written in a more newsworthy style, and with assistance from the Communications Team press releases have been developed for media coverage.
- Press releases have been posted on the Swansea Scrutiny Bulletin Board and shared via twitter
- Media coverage for a range of scrutiny work including; music service item, inward investment, education inclusion, building sustainable communities, waste management, tackling poverty, budget scrutiny, grand theatre and child and adolescent mental health services.

What we still want to do

- More press releases to be issued and published via the Scrutiny Bulletin Board for key agenda items e.g. budget scrutiny and when reports are being published
- Better monitoring of media coverage and feedback to councillors

5. We need more members of the public contributing to scrutiny meetings so that we can reflect their views in our work

What we have done

- The Committee's agenda now includes a public question time
- Invited questions for the Committee's Cabinet Member Q&A sessions and requests for scrutiny
- 25 meetings (22%) had members of the public attending – there were a total of 143 attendances by members of the public in total
- 29 meetings (33%) considered public contributions either through questions or evidence (e.g. surveys)
- A total of 29 members of the public attended six meetings of the Child and Adolescent Mental Health Services Panel and were given the opportunity to participate in 4 of the meetings.

What we still want to do

- Continue to develop ways of involving the public in scrutiny

6. We need closer links with regulators and inspectors so that we can provide a more coordinated and effective challenge

What we have done

- The Schools performance Panel met with a representative from Audit Committee
- Estyn gave evidence to the School Governance Scrutiny Inquiry
- The Schools Panel have made connections with Estyn via email contact and send them copies of agendas
- Estyn have attended the Schools Panel to observe.
- Service Improvement and Finance Panel receive the Wales Audit Office Annual Report each year and use it to identify any areas of concern that may benefit from scrutiny involvement.
- The Child & Family Services Panel have developed a relationship with the lead CSSIW inspector and provided work plans and letters

What we still want to do

- Further discussions with Wales Audit Office to develop links between our work plans, improve mutual awareness and make use of audit and scrutiny findings

4.3 Additional Areas for Improvement

As well as the six improvement outcomes above, the Committee also identified the following issues as part of their end of year review:

- While 79% of back bench councillors were involved in scrutiny last year, there is scope for greater councillor participation
- Pre decision scrutiny is being used more but the process could be improved to ensure that Cabinet can respond properly to the views of scrutiny councillors

These issues will be considered by the committee over the coming months.

Agenda Item 11.

Report of the Cabinet Member for Enterprise, Development and Regeneration

Council – 28 July 2016

CITY & COUNTY OF SWANSEA COMMUNITY BENEFIT POLICY

| | |
|------------------------------------|--|
| Purpose: | To update the Beyond Bricks & Mortar initiative to form a Community Benefit policy which covers all the Authority's activities where community benefits can add value, this will include planning applications, works, services and supply contracts, sale of land for development as well as construction and regeneration projects |
| Policy Framework: | The City & County Swansea Procurement Strategy Corporate Improvement Plan One Swansea: Swansea's new single integrated plan Sustainable Development Tackling Poverty Strategy Swansea Bay City Region Economic Strategy |
| Consultation: | Access to Services, Finance, Legal, Planning, Commercial Services |
| Recommendation(s): | It is recommended that the Authority: 1) Widens the original scope of the Beyond Bricks & Mortar initiative to cover all activities where community benefits add value as set out in paragraph 4.1 of this report. 2) Approves the City & County of Swansea Community Benefit policy document appended to this report |
| Report Author: | Helen Beddow |
| Finance Officer: | Paul Roach |
| Legal Officer: | Deb Howell |
| Access to Services Officer: | Phil Couch |
| Commercial Services: | Chris Williams |

1. Introduction

- 1.1. The Beyond Bricks & Mortar (BB&M) initiative is well established and working well across the Council on procured projects. The initiative contributes to 4 of the 5 council priorities namely:-
 - Safeguarding vulnerable people
 - Creating a vibrant and viable city and economy
 - Tackling poverty
 - Building sustainable communities
- 1.2. This report has been prepared in order to extend the reach of the Council's BB&M initiative to cover all relevant activities where community benefits (social benefit clauses) can be included into agreements, contracts and other relevant documents to achieve added value and added benefits for the residents and businesses in the City & County of Swansea and the City Region.
- 1.3. In 2009 a report was taken to Cabinet introducing the new BB&M initiative, at that time it was restricted to maximise social benefits that can be derived from physical regeneration projects in Swansea and the Cabinet was asked to agree to the inclusion of social benefit clauses (also known as community benefits) within legal agreements whenever possible with developers and contractors in relation to suitable physical regeneration projects.
- 1.4. The clauses can be included in contracts, agreements and other documentation requiring the successful supplier, contractor or developer to undertake measures that will be of benefit to the community and includes:
 - Targeted recruitment and training – focussing on identifying new job and training opportunities for long term unemployed and disadvantaged in our community;
 - Supply chain initiatives, a commitment to local sourcing and making visible opportunities for SMEs and businesses in the area to bid for sub contract opportunities;
 - Contributions to Education – working with schools and colleges, providing short term work experience, mentoring, career talks etc.;
 - Community initiatives – community engagement, the Considerate Contractor scheme, volunteering days, offering of services to support community areas / groups
- 1.5. Since 2009 BB&M has extended community benefit clauses into service and supply contracts, and the initiative has been included previously in s.106 Planning guidance documentation and development agreements.

- 1.6. In order to further maximise opportunities it is proposed a new updated policy is agreed to cover the majority of procurement activity of the Council to include works, services and supplies and any other procurement where benefits can be achieved; all land sale and subsequent development agreements; suitable end use activities; all planning applications where appropriate with a focus on the strategic development areas.
- 1.7. This updated community benefit policy will align with any future emerging apprentice strategy and policy developed by the Council.

2. Background

- 2.1. In March 2009 Cabinet agreed with recommendations of a report from the Cabinet Member for Economic and Strategic Development to the introduction of a new initiative, “Beyond Bricks & Mortar” (BB&M) whose aim was to maximise the social benefits that can be derived from physical regeneration projects in Swansea. Specifically Cabinet agreed to:
 - 2.1.1. Include appropriate social benefit clauses within legal agreements whenever possible with developers and contractors in relation to suitable physical regeneration projects.
 - 2.1.2. Produce and promote a “Beyond Bricks & Mortar” Charter to be used in promotion of procurement opportunities for goods and services in relation to physical regeneration and other projects as appropriate.
 - 2.1.3. Produce a “project pipeline” that will forecast demand and provide a lead time for both public and private sector organisations to prepare in readiness for the opportunities presented by each development.
- 2.2. At that time reference was made to social benefit clauses, these are also known as community benefit clauses and the latter is a more widely used and understood term so hereafter we will refer to the clauses as community benefits.
- 2.3. The original report to Cabinet dated 26 March 2009 (see background document 1) sets out the reasons why the inclusion of community benefits into Council contracts would bring added benefit to the people and businesses of Swansea, the report discussed the well-being powers Local Authorities could rely on in order to include community benefit clauses as core requirements into the procurement of contracts and listed the Council strategies and policies in existence at that time which supported the initiative providing foundations to take forward this new and innovative approach.
- 2.4. Since 2009 Welsh Government has developed a Community Benefit policy applicable to all Welsh public sector bodies, the guidance document “Delivering Maximum Value for the Welsh Pound” was

published in 2010 and updated in 2014 which provides methodology of how to include community benefit clauses into contracts. Welsh Government's community benefit policy is a key policy area and a key focus for the Program for Government. The Wales Procurement Policy Statement, first published by Welsh Government in 2012 and refreshed in 2015, sets out Welsh procurement policies over 10 principles. Principle 9 expects all public sector bodies to include community benefits in all appropriate contracts over £1million. Further, the new EU Directives and Public Contract Regulations 2015 strengthen the inclusion of community benefits into public sector contracts

- 2.5. Welsh Government are currently consulting on plans for the introduction of legislation on public procurement activity undertaken by the Welsh Public Sector, this includes possible regulation around on the inclusion of community benefits in procurement over £1 million. The plans to extend the Beyond Bricks & Mortar Community benefit policy will be in line with any future requirements set out by Welsh Government. The Council is currently responding to this consultation.
- 2.6. Community Benefits are now well established in public sector procurement and many public sector organisations also extend that requirement to s.106 planning agreements, service and supply contracts and development agreements. The BB&M initiative has grown over the past 7 years; it is now proposed an updated policy document will allow further development of the initiative taking advantage of further opportunities from the Council's activities.

3. About Beyond Bricks & Mortar

- 3.1. The BB&M team has been including community benefit clauses into City & County of Swansea contracts since 2009, working with contractors to achieve specific targets and engaging with supply side organisations to facilitate the placement of "new entrant Trainees" into projects and coordinate monitoring and reporting on outcomes.
- 3.2. To date BB&M has achieved the following:-
 - 109 number of contracts which have started where community benefit clauses have been included
 - 7914 number of training weeks achieved for unemployed and disadvantaged
 - 254 number of candidates placed into opportunities

A report on outcomes for the last financial year 2015 to 2016 including some good news stories and case studies can be seen Appendix B.

- 3.3. The BB&M team acts as champion for delivery of community benefits wherever possible and including community benefit clauses into all suitable construction, housing, regeneration and infrastructure contracts, including contracts of less than £1million in value. BB&M has also expanded contract areas, including requirements and clauses into

service contracts such as the Council's Security contract, the Regional Essential Skills contract and Civic Centre Café.

- 3.4. Since inception BB&M's main focus has been on targeted recruitment and training and setting specific targets within contracts to ensure job and training opportunities are made available to the unemployed and disadvantaged in our City. A BB&M Charter was produced for Contractors and Developers and a project pipeline is continually being populated with new projects as they are notified.
- 3.5. In 2010 BB&M clauses were included in the Supplementary Planning Guidance Planning Obligations document to require planning applicants on specific projects identified to BB&M to provide targeted recruitment and training places.
- 3.6. BB&M requirements are integral to funding applications to Welsh Government schemes such as Vibrant and Viable Places, 21st Century Schools and any European funded, WEFO projects such as the completed Waterfront City. Welsh Government continues to strengthen its requirement for community benefits in all of its grant areas.

4. Beyond Bricks & Mortar – the changes proposed

- 4.1. The BB&M team has been developing and identifying new opportunities to include community benefit clauses into what the Council does, a few key areas where policy needs to be clear so that opportunities for added benefits can be maximised are:-
 - 4.1.1. BB&M clauses are written into development agreements with a requirement that the obligations are passed by the Developers to contractors who will be building on the land;
 - 4.1.2. BB&M clauses are agreed for significant planning applications, through the s.106 process, to ensure applicants commit to some form of community benefits, particularly TR&T as a condition of planning consent;
 - 4.1.3. Community Benefit clauses are included in Council projects/procurement where suitable e.g. not just construction, infrastructure, regeneration projects but services and supply contracts such as social services and any other procurements where benefits can be achieved;
 - 4.1.4. Engage with end users for opportunities arising from the sale of land, development and regeneration activities.
- 4.2. It is proposed the above areas will engage with the Beyond Bricks and Mortar team to notify forthcoming activities so that community benefits opportunities can be identified, request clauses for tenders and other

agreements and ensure BB&M is included in meetings with applicants, developers, contractors, suppliers etc. in order to secure community benefits. All facilitating and monitoring of the community benefits will be carried out by the BB&M team.

- 4.3. A draft community benefit policy document covering all areas where community benefits can be used to add value can be seen at Appendix A. In addition an officer's guide and guidance note for external organisations will be drafted to describe the expectations around community benefits.

5. Conclusions

- 5.1. BB&M has been the Council's community benefit initiative since 2009 with a focus on construction, regeneration and infrastructure projects, approved by Cabinet on 26 March 2009;
- 5.2. BB&M has expanded and developed over the past 7 years naturally, extending into service and supply contracts where possible, looking at key sale of land and development sites and inclusion into S.106 requirements for planning applications;
- 5.3. It is proposed the policy scope is extended to set out all activities where community benefits will be considered and included in a policy document relevant to both internal staff/departments and external organisations working with the Council in specified areas

6. Equality and Engagement Implications

- 6.1. An Equality Impact Assessment has been produced and is attached see Background document 2.

7. Financial Implications

- 7.1. The BB&M team carries out all facilitation, monitoring and verification of outcomes. The costs and salaries for the team are found in normal budget headings so there are no additional financial implications from extending the BB&M policy.
- 7.2. All community benefits and targeted recruitment and training targets are achieved at no cost to the Council. In addition, by working with BB&M and other supply side agencies, such as Workways +, Job Centre and the Work Programme suppliers and contractors can save on recruitment costs by using the facilities offered.

8. Legal Implications

- 8.1 Following approval of the new policy the BB&M team will work with officers from the Commercial Team to agree which projects are suitable for the initiative.
- 8.2. In order to ensure the Council are acting in a fair and transparent manner, the tender documentation for the applicable projects must include the community benefit requirements.
- 8.3 The Head of Legal and Democratic Services will need to be consulted and approve both general terms and conditions and any special terms for any specific contract or agreement.

Background Papers:

1. Report of the Cabinet Member for Economic and Strategic Development Cabinet - 26th March 2009 "Beyond Bricks & Mortar" Maximising Social Benefits from Swansea's Physical Regeneration Projects.
2. Equality Impact Assessment Report for BB&M
3. BB&M Community Benefit Clauses

Appendix: Appendix A - Community Benefit Policy



City & County of Swansea Community Benefit Policy

1. The Purpose

This policy sets out the principles of including Community Benefit Clauses in all suitable procurements, developments and planning applications to ensure the Council is achieving added value from its spend and activities for the benefit of the wider community.

The policy is applicable to City & County of Swansea employees across all services who:

- Make or authorise purchases;
- Specify goods/services/works;
- Draft or evaluate tenders, quotations and other related documents;
- Draft development agreements, and other related documents
- Work with developers
- Work with planning applications and s.106 requirements

The scope of this policy covers the procurement of all works, goods and services including construction, education, catering and social care activities where applicable; all developments where the Council are selling land to or have leverage with the developers including end user opportunities with businesses who occupy the development; all suitable planning applications where perceived benefits can be achieved.

2. Introduction

The City & County of Swansea is committed to addressing poverty, inactivity and social exclusion within Swansea and recognises that promoting social justice and opportunities for non-employed people and the long term economically inactive is also a key element of the Welsh Government's commitment to sustainable development.

Beyond Bricks & Mortar is the team implementing the Council's community benefit policy set up to help tackle poverty and promote inclusion. It aims to address barriers to entering the labour market and create opportunities for all Swansea's citizens, therefore helping to lift individuals and households out of poverty.

This approach will ensure delivery of policies and commitments that support Swansea's economic regeneration agenda:

Tackling poverty and promoting inclusion – The Council not only seeks to raise prosperity levels in Swansea, but also to spread prosperity across the city and county. It aims to address barriers to entering the labour market and create an economic environment that provides opportunities for all Swansea's citizens, therefore helping to lift individuals and households out of poverty.

In order to address the issues of poverty, inactivity and social exclusion Beyond Bricks and Mortar (BB&M) is championing the use of Community Benefit clauses within developments associated with regeneration projects and all other relevant Council contracts and planning applications to bring added value.

The policy focuses on Targeted Recruitment and Training as a means to provide additional opportunities for training places for new entrant trainees, assistance with recruitment of new staff; supply chain sourcing and other community benefits such as educational engagement, community focused projects; in-kind donations.

3. Objectives

The policy aims to deliver an impact on deprivation and added benefits for the community by requiring suppliers, contractors and developers working with the Council to actively participate in the economic and social regeneration of the locality and it is a requirement that suppliers, contractors and developers will deliver, where appropriate taking into account the particular project or development, some or all of the following community benefits as requested by the Council:

1. Targeted recruitment and training outcomes as set out in paragraph 4.2.1 below
2. Supply chain initiatives and development as set out in paragraph 4.2.2 below
3. Other community benefits such as educational contributions and community projects as set out in paragraph 4.2.3.

4. The Requirement

The Beyond Bricks and Mortar team is part of the Planning and City Regeneration division of the Council and coordinates, facilitates and monitors community benefits achieved on the Council's activities through procurement, planning and development.

Once notified of a project, development or opportunity BB&M will prepare relevant clauses for contracts and tenders, wording for developers' agreements and other

relevant documentation setting out requirements. BB&M will also meet with the organisations involved to ensure added benefits are achieved and collect all monitoring information needed to report on Community Benefit outcomes for the Council.

4.1 What is required from Council Departments?

All departments who are procuring contracts or dealing with developments and planning requests from developers should notify the BB&M team of opportunities to include community benefit clauses into their documentation.

- For procurement of works, goods, services and developments – community benefit clauses will be included as part of the tender documents and scored, including OJEU and Sell2wales notices;
- For planning applications – *where justified* details will be included in S106 documentation and expressed as a requirement of planning consent

4.2 What is required from the External organisations working with the Council?

The principle areas external organisations may be required to contribute to are:

4.2.1 Targeted Recruitment and Training (TR&T)

TR&T within the Council provides a means of securing job and training opportunities, enabling local communities to share the benefits of new developments and public investment.

TR&T involves specifying a target of person weeks of training and recruitment to be delivered by “new entrant” trainees sourced from unemployed and disadvantaged or school leaver not worked in the industry for at least 6 months. Requirements will be appropriate to the proposed project relating to value, duration and type of construction/development envisaged.

Targeted recruitment & training clauses requiring:

- A target number of training weeks to be provided to New Entrant Trainees, apprentices and other trainees – the target will be set in line with the value and nature of the project taking place, these are calculated using a specific formula which approximately equates to 52 person weeks per £1 million of spend;

New Entrant trainee is a school or college leaver, or an adult who is undertaking training towards a construction industry or Employer recognised qualification and requires work based training; and ideally not worked in the construction industry in last 6 months.

- At least 14 days prior notice of all vacancies to be filled on site must be notified to the Beyond Bricks and Mortar team before any external recruitment is considered. BB&M will work with various training organisations and programmes including a dedicated team in Job Centre Plus to identify suitable candidates for you to consider.
- A number of taster weeks to be available for work experience

4.2.2 Supply Chain Activities:

For supply chain activities the City & County of Swansea would request the contractor/supplier/developer or applicant to post onto the Sell2Wales website (www.sell2wales.gov.uk) all suitable supply chain and subcontracting opportunities relating to the performance of the project/development and notify the BB&M team when these opportunities are being posted onto the website.

When requested by the Council, the organization is required to participate in initiatives to identify and nurture additional supply-chain organisations.

4.2.3 Other Community Benefits:

The successful contractor may be expected to secure other value-added positive outcomes that would benefit the community in which they are contracted.

Contributions to Education:

The contractor is expected to engage positively with school age children.

Examples of sustainable contributions to education could include:

- Work placements for secondary school children and college students.
- Development of bespoke qualifications with local colleges
- Volunteering at local school events
- Visits to primary schools to engage with younger children
- Landscaping and building services support to regenerate school playgrounds

Community Initiatives:

Additional social benefits can be delivered directly to the community in which the successful contractor will operate.

Examples of sustainable community initiatives could include:

- Volunteering days
- Landscaping and building services support to general communal areas
- Support for local youth groups and other community groups
- Community newsletters advising on impact of the works

4.2.4 Monitoring & Verification Information

The Beyond Bricks and Mortar team monitor all community benefits delivered and will require monitoring documentation to be completed by contractors, to include information on new trainees and persons employed on site with their postcodes, vacancies arising and subcontract opportunities.

BB&M will provide forms to assist in monitoring and reporting requirements.

In addition for verification purposes the following documentation will be required by the Council using pro-forma documentation provided:

- a trainee starter form signed by the trainee;
- a trainee completion or termination notification

National Reporting

City & County of Swansea are required to complete Community Benefit measurement tools for all contracts over £1million to Welsh Government and will work closely with organisations to complete and submit measurement tools for all relevant projects.

5. Contact

For further information please contact the Beyond Bricks & Mortar team:

| | | |
|---------------------|------------------------------------|-------------------|
| Sue Woodward | Sue.woodward@swansea.gov.uk | Tel: 01792 637243 |
| Helen Beddow | Helen.beddow@swansea.gov.uk | |
| Clair Lewis-Hopkins | Clair.lewis-hopkins@swansea.gov.uk | Tel: 01792 637214 |
| Lee Wyndham | Lee.wyndham@swansea.gov.uk | |

Agenda Item 12.

Report of the Chief Executive

Council – 28 July 2016

APPOINTMENT OF CHIEF SOCIAL SERVICES OFFICER

| | |
|-----------------------------|--|
| Purpose: | To confirm the appointment |
| Policy Framework: | Council Standing Orders |
| Reason for Decision: | To confirm the appointment |
| Consultation: | Human Resources, Legal, Finance and Access to Services |
| Recommendation: | It is recommended that the successful candidate is confirmed in post in respect of the role of Chief Social Services Officer |
| Report Author: | Steve Rees |
| Finance Officer: | Mike Hawes |
| Legal Officer: | Stephanie Williams |
| Access to Services | Sherill Hopkins |

1. BACKGROUND

The Chief Social Services Officer is a statutory post as per section 2 (6) of the Local Government and Housing Act 1989. In accordance with the provisions of the City and County of Swansea's JNC Officer Appointment Procedure the successful candidate must be confirmed in post by Council following the appointment by the Appointments Committee.

2. APPOINTMENT OF CHIEF SOCIAL SERVICES OFFICER

The Appointments Committee at their meeting on 18 May 2016 appointed Mr David Howes as Chief Social Services Officer. Mr Howes has been in the post on an interim basis since May 2015.

3. FINANCIAL IMPLICATIONS

The cost of the post is allowed for in the revenue budget for 2016/2017.

4. LEGAL IMPLICATIONS

There are no additional legal implications in addition to those mentioned in the body of this report.

5. EQUALITIES AND ENGAGEMENT IMPLICATIONS

Equalities and engagement considerations have been made in accordance with the Authority's Equality Impact Assessment process. .

Background Papers: None

Appendices: None

Agenda Item 13.

Report of the Leader of the Council

Council – 28 July 2016

HONORARY FREEDOM OF THE CITY & COUNTY OF SWANSEA TO CHRIS COLEMAN

| | |
|------------------------------------|--|
| Purpose: | To consider whether to confer the Honorary Freedom of the City & County of Swansea |
| Policy Framework: | None |
| Reason for Decision: | To bestow the Honorary Freedom of the City and County of Swansea to Chris Coleman |
| Consultation: | Legal, Finance and Access to Services. Group Leaders and Deputies have also been consulted. |
| Recommendation(s): | It is recommended that: 1) The Council confer Honorary Freedom of the City & County of Swansea on Chris Coleman in recognition of his contribution to sport and the city, specifically his leadership and success with the Wales Football Team. |
| Report Author: | Jo-anne Cutler |
| Finance Officer: | Mike Hawes |
| Legal Officer: | Stephanie Williams |
| Access to Services Officer: | Rhian Millar |

1. Introduction

Christopher Patrick Coleman was born on 10 June 1970 in Swansea and attended St Joseph's RC Primary School and then on to Bishop Vaughan RC Secondary School.

He made his first appearance for Swansea City Football Club aged 17, in the autumn of 1987, soon after joining them from Manchester City. He made nearly 200 appearances for the club and helped win the Welsh Cup in 1989 and 1991.

After spending four years with Swansea City, he transferred to Crystal Palace making 143 appearances and scoring 16 goals.

In 1995 he was sold to Blackburn Rovers where he made 28 appearances and he was capped for Wales at senior level for the first time. He made 32 appearances for Wales during his playing career.

He joined Fulham in late 1997 and quickly became club captain, leading the London club to promotion under Kevin Keegan in 1998/99 to the then First Division. He remained captain and a regular in the 2000-01 season until he broke his leg in a car crash, just days before an FA Cup tie against Manchester United.

Following his retirement as a player in October 2002, he joined the coaching staff at Fulham. He later became caretaker manager in April 2003 and was named as Fulham's permanent manager in May 2003, becoming the youngest manager in the Premier League.

He has also been manager of Real Sociedad, Coventry City and Greek side Larissa.

In 2012, he took over as Welsh national manager after the death of Gary Speed and led Wales to UEFA Euro 2016 finals, their first major tournament since the 1958 World Cup. Under his leadership Wales reached the semi-finals of the Euros and set an inspiring example of teamwork, leadership and sportsmanship.

The success of the Wales team in the tournament has put Wales and Swansea on the map and generated a huge amount of interest in Wales. Their success is likely to inspire many youngsters to take up football and boost the sport at grassroots level.

Chris Coleman has been an inspirational manager and is a true local hero. His professionalism and leadership has won plaudits from across Europe and he has helped to raise Swansea's and Wales' profile across the world.

2. Section 249 of the Local Government Act 1972.

Under section 249 of the Local Government Act the Council may by a resolution passed by not less than two thirds of the members voting thereon, admit to be an Honorary Freeman person of distinction and persons who have, in the opinion of the Council rendered eminent service to the County.

In the past similar honours have been bestowed by the Council and its predecessors on The Welsh Guards, The Royal Welsh Regiment (Royal Welch Fusiliers) and its antecedent regiments, HM Coastguard, RNLI, former President Jimmy Carter, the late Lord Callaghan, the late John Charles, HMS Scott, The Archbishop of Canterbury, 1st The Queen's Dragoon Guards, 215 (City of Swansea) Squadron and more recently, Mel Nurse.

3. Ceremony Arrangements

It is proposed that the ceremony will be held at a ceremonial meeting of the Council to be held at the Guildhall, Swansea at a date to be confirmed.

4. Equality and Engagement Implications

None.

5. Financial Implications

The cost of the proceedings, including a Freedom Scroll, will be met from the Corporate Promotions budget.

6. Legal Implications

The power to grant Honorary Freedom of the City and County of Swansea is contained in Section 249 [5] of the Local Government Act 1972.

Background Papers: None

Appendices: None

Agenda Item 14.

Report of the Cabinet Member for Transformation and Performance

Council – 28 July 2016

MEMBERSHIP OF COMMITTEES

| | |
|------------------------------------|---|
| Purpose: | Council approves the nominations/amendments to the Council Bodies. |
| Policy Framework: | None. |
| Consultation: | Political Groups. |
| Recommendation: | It is recommended that: 1) the amendments to the Council Bodies listed in paragraph 2 be approved. |
| Report Author: | Gareth Borsden |
| Legal Officer: | Deb Smith/Lucy Moore |
| Finance Officer: | Carl Billingsley |
| Access to Services Officer: | N/A |

1. Introduction

- 1.1 Meetings of Council regularly agree and amend the membership of the various Committees/Council Bodies as reflected in the lists submitted by the Political Groups.

2. Changes to Council Body Membership

- 2.1 The political groups have indicated that they have changes to the following Council Bodies:

Corporate Services CAC

Delete Councillor J E Burtonshaw
Add Councillor H M Morris

Appeals & Awards

Remove Councillor R D Lewis
Add Councillor J W Jones

Gower ANOB Partnership Group

Remove Councillor R D Lewis
Add Councillor L James

3. Financial Implications

- 3.1 There are no financial implications associated with this report.

4. Legal Implications

4.1 There are no legal implications associated with this report.

Background Papers: Local Government & Housing Act 1989, the Local Government (Committees & Political Groups) Regulations 1990.

Appendices: None

Agenda Item 15.

Joint Report of the Presiding Member, Monitoring Officer and Head of Democratic Services

Council – 28 July 2016

AMENDMENTS TO THE COUNCIL CONSTITUTION

| | |
|-----------------|---|
| Purpose: | To make Council aware of changes that the Leader of the Council has made to the Cabinet Portfolios within the Council Constitution. |
|-----------------|---|

| | |
|--------------------------|-------|
| Policy Framework: | None. |
|--------------------------|-------|

| | |
|----------------------|------------------------------------|
| Consultation: | Finance, Legal, Access to Services |
|----------------------|------------------------------------|

FOR INFORMATION

| | |
|-----------------------|-----------|
| Report Author: | Huw Evans |
|-----------------------|-----------|

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|-------------------------|------------------|
| Finance Officer: | Carl Billingsley |
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|-----------------------|-----------------|
| Legal Officer: | Tracey Meredith |
|-----------------------|-----------------|

| | |
|------------------------------------|------------|
| Access to Services Officer: | Phil Couch |
|------------------------------------|------------|

1. Introduction

1.1 The Leader of the Council has made a number of changes to the Cabinet Portfolios within the Council Constitution. This report sets out those changes.

2. Delegated Minor Corrections to the Council Constitution

2.1 There are no delegated minor corrections to the Council Constitution.

3. Amendments to the Council Constitution

3.1 This report outlines the changes made by the Leader of the Council to the Cabinet Portfolios. The amendments are within the following area of the Council Constitution:

a) Part 3 - Terms of Reference - Cabinet Portfolios.

4. Terms of Reference - Cabinet Portfolios

4.1 The Leader of the Council has made some minor changes to the Cabinet Portfolios. He has split the Cabinet Portfolios into two columns. Column 1 shows the specific area that the Cabinet Member is responsible for. Column 2 outlines which Cabinet

Members are to be consulted with when the Responsible Cabinet Member makes a decision in a specific area.

- 4.2 **Appendix 1** sets out the new Cabinet Portfolios; however for ease the actual changes are set out below:

Adults & Vulnerable People Cabinet Portfolio

| | |
|-------------------|--------|
| Sheltered Housing | Delete |
|-------------------|--------|

Education Cabinet Portfolio

| | |
|--------------|-----|
| Flying Start | Add |
|--------------|-----|

Enterprise, Development & Regeneration Cabinet Portfolio

| | |
|---|-----|
| Culture: Arts | Add |
| Support for Not in Education Employment or Training (NEETS) | Add |

Finance & Strategy (Leader of the Council) Cabinet Portfolio

| | |
|-----------------------|-----|
| City Regions | Add |
| Constitutional Issues | Add |
| Partnerships | Add |

Next Generation Services Cabinet Portfolio

| | |
|---|--------|
| City Deal | Delete |
| Community Building & Asset Transfer | Delete |
| Councillors Delegated Budget Schemes | Delete |
| Deliver Income from New Commercial Models | Delete |
| Identify & Implement New Commercial Models | Delete |
| Commercial Services: Identify & Implement New Commercial Models | Add |
| Councillors Community Budget Schemes | Add |
| Future Generations Bill | Add |

Services for Children & Young People (Deputy Leader of the Council) Cabinet Portfolio

| | |
|---|--------|
| Not in Education Employment or Training (NEETS) | Delete |
| Flying Start | Delete |

Transformation & Performance Cabinet Portfolio

| | |
|--|--------|
| Commercial Services | Delete |
| Future Generations | Delete |
| Sustainable Development | Delete |
| Strategic Estates & Property - Asset Disposals | Add |

Wellbeing & Healthy City Cabinet Portfolio

| | |
|-------------------------------------|--------|
| Culture: Arts | Delete |
| Biodiversity | Add |
| Community Building & Asset Transfer | Add |

5. Equality and Engagement Implications

- 5.1 An Equality Impact Assessment (EIA) screening process took place prior to the consultation period. The outcome indicated that it was low priority and a full report was not required.

6. Financial Implications

- 6.1 There are no specific financial implications associated with this report.

7. Legal Implications

- 7.1 There are no specific legal implications associated with this report. The amended version of the Council Constitution will be available at www.swansea.gov.uk/constitution

Background Papers: None.

Appendices:

| | |
|-------------------|---|
| Appendix A | Cabinet Portfolios - Terms of Reference |
|-------------------|---|

Appendix A

Cabinet Portfolios - Terms of Reference

Adults & Vulnerable People

| | Cabinet Member (CM) Lead Responsibility | CM Consultee |
|-----|--|--------------------------|
| 1) | Activities to Promote Independence & Health; | |
| 2) | Assessment / Care Management; | |
| 3) | Domestic Abuse; | |
| 4) | Drugs / Alcohol; | |
| 5) | Elderly Care; | |
| 6) | Integration of Health & Social Care; | |
| 7) | Joint Equipment; | |
| 8) | Lead elements of Sustainable Swansea; | |
| 9) | Learning Disability; | |
| 10) | Mental Health; | |
| 11) | Older People's Champion; | |
| 12) | Supporting People; | Wellbeing & Healthy City |
| 13) | Transforming Adult Social Services (TASS) Programme; | |
| 14) | Western Bay. | |

Anti-Poverty & Communities

| | Cabinet Member (CM) Lead Responsibility | CM Consultee |
|-----|--|--------------------------|
| 1) | Communities First; | |
| 2) | Community Cohesion; | |
| 3) | Community Development; | |
| 4) | Digital Inclusion; | |
| 5) | Financial Information; | |
| 6) | Food Access/Growing; | Wellbeing & Healthy City |
| 7) | Homelessness; | |
| 8) | Lead elements of Sustainable Swansea; | |
| 9) | Localised Services; | |
| 10) | Neighbourhood Working; | |
| 11) | Poverty Strategy; | |
| 12) | Social Inclusion; | |
| 13) | Third (3 rd) Sector; | |
| 14) | Welfare Reform; | |
| 15) | Welfare Rights. | |

Education

| | Cabinet Member (CM) Lead Responsibility | CM Consultee |
|-----|---|---|
| 1) | City of Learning; | |
| 2) | Education Charter; | |
| 3) | Education Regional Working (ERW); | |
| 4) | Flying Start | Services for Children & Young People; Wellbeing & Healthy City |
| 5) | Inclusion & Learner Support; | |
| 6) | Lead elements of Sustainable Swansea; | |
| 7) | Not in Education, Employment or Training (NEETS); | Services for Children & Young People |
| 8) | Planning & Resources; | |
| 9) | Quality in Education (QEd) Programme; | |
| 10) | School Improvement; | |
| 11) | Schools; | |
| 12) | Schools' Organisation & Performance. | |

Enterprise, Development & Regeneration

| | Cabinet Member (CM) Lead Responsibility | CM Consultee |
|-----|---|--------------------------|
| 1) | Adult Learning / Workways; | |
| 2) | City Centre; | Wellbeing & Healthy City |
| 3) | City of Culture; | |
| 4) | City Deal; | Next Generation Services |
| 5) | City Region; | |
| 6) | Culture: Arts; | Wellbeing & Healthy City |
| 7) | Creative City; | |
| 8) | Economic Development & Investment; | |
| 9) | Heritage; | |
| 10) | Lead elements in Sustainable Swansea; | |
| 11) | Licensing; | |
| 12) | Planning Policy / Local Development Plan (LDP); | |
| 13) | Science City; | |
| 14) | Suburban Centres; | |
| 15) | Support for Not in Education, Employment or Training (NEETS); | |
| 16) | Tourism & Destination Marketing; | Wellbeing & Healthy City |
| 17) | Universities. | |

Environment & Transport

| | Cabinet Member (CM) Lead Responsibility | CM Consultee |
|----|--|--------------------------|
| 1) | Highways & Engineering; | |
| 2) | Lead elements of Sustainable Swansea; | |
| 3) | Marina; | |
| 4) | Repairs and Capital; | |
| 5) | Streetscene; | Wellbeing & Healthy City |
| 6) | Sustainable Transport; | |
| 7) | Transport Policy; | |
| 8) | Waste Management. | |

Finance & Strategy (Leader)

| | Cabinet Member (CM) Lead Responsibility | CM Consultee |
|-----|---|---------------------|
| 1) | City Regions; | |
| 2) | Constitutional Issues. | |
| 3) | Delivery & Performance; | |
| 4) | Finance Strategy; | |
| 5) | Information & Business Change (inc. ICT); | |
| 6) | Lead elements of Sustainable Swansea; | |
| 7) | Local Service Board (LSB) / Community Leadership; | |
| 8) | Partnerships; | |
| 9) | Poverty; | |
| 10) | Regional Working / Collaboration; | |
| 11) | Strategic Estates & Property. | |

Next Generation Services

| | Cabinet Member (CM) Lead Responsibility | CM Consultee |
|-----|--|----------------------------|
| 1) | Commercial Services; Identify and Implement New Commercial Models; | |
| 2) | Council House Management; | |
| 3) | Council House Repairs; | |
| 4) | Councillors Community Budget Schemes; | |
| 5) | District Heating Schemes; | |
| 6) | Energy Schemes; | |
| 7) | Future Generations Bill; | Wellbeing & Healthy City |
| 8) | Housing Policy, Affordable Housing & Housing Options; | |
| 9) | Housing Renewal Schemes; | |
| 10) | Housing Renewals and Adaptations; | |
| 11) | Improve Procurement Frameworks; | |
| 12) | Lead elements of Sustainable Swansea; | |
| 13) | School Building Programme - Quality in Education (QEd) 2020; | Education |
| 14) | Sheltered Housing; | Adults & Vulnerable People |
| 15) | Sustainable Development; | |
| 16) | Welsh Housing Quality Standard (WHQS). | |

Services for Children & Young People (Deputy Leader)

| | Cabinet Member (CM) Lead Responsibility | CM Consultee |
|-----|--|--------------------------|
| 1) | Child & Family Services; | |
| 2) | Children & Young People (CYP) Board; | |
| 3) | Continuum of Care; | |
| 4) | Early Intervention/Prevention; | Wellbeing & Healthy City |
| 5) | Lead Elements of Sustainable Swansea; | |
| 6) | Opportunities for Young People; | |
| 7) | Play; | |
| 8) | Regional Adoption Service; | |
| 9) | Safe Looking After Children (LAC) Reduction Strategy; | |
| 10) | United Nations Convention on the Rights of the Child (UNCRC) Champion; | |
| 11) | Youth Citizenship; | |
| 12) | Youth Offending Service (Y.O.S.); | |
| 13) | Youth Services & Promoting Youth Inclusion. | Education |

Transformation & Performance

| | Cabinet Member (CM) Lead Responsibility | CM Consultee |
|-----|---|---------------------|
| 1) | Commissioning Organisation; | |
| 2) | Communications & Engagement; | |
| 3) | Customer Contact; | |
| 4) | Demand Management Strategy; | |
| 5) | Finance Performance and Budget Cycle. | |
| 6) | Financial Services; | |
| 7) | Health & Safety Policy; | |
| 8) | Human Resources / Organisational Development (HR/OD); | |
| 9) | Lead elements of Sustainable Swansea; | |
| 10) | Legal & Democratic; | |
| 11) | Member Development; | |
| 12) | Risk & Resilience; | |
| 13) | Scrutiny; | |
| 14) | Strategic Estates & Property - Asset Disposals; | |
| 15) | Sustainable Swansea – Fit for the Future. | |

Wellbeing & Healthy City

| | Cabinet Member (CM) Lead Responsibility | CM Consultee |
|-----|--|--|
| 1) | Anti Social Behaviour (ASB); | |
| 2) | Biodiversity; | |
| 3) | Community Building & Asset Transfer; | |
| 4) | Community Safety/Safer Swansea Partnership; | |
| 5) | Culture: Sports; | Enterprise, Development and Regeneration |
| 6) | Diversity; | |
| 7) | Early Intervention & Prevention; | |
| 8) | Equalities (Access to Services); | |
| 9) | Healthy Cities / Greener Cities; | |
| 10) | Healthy City Partnership; | |
| 11) | Healthy Night Life / Purple Flag | |
| 12) | Houses in Multiple Occupation (HMO); | |
| 13) | Lead elements of Sustainable Swansea; | |
| 14) | Parks; | |
| 15) | Public Protection; | |
| 16) | Wellbeing. | |

Agenda Item 16.

Council – 28 July 2016

COUNCILLORS' QUESTIONS

PART A – SUPPLEMENTARIES

| | |
|----|---|
| 1. | <p>Councillors Chris Holley, Mary Jones, Graham Thomas</p> <p>Will the Cabinet Member tell Council what the current position is in relation to the demolition of the former Oceana building on the Kingsway and the plans for the future.</p> <p>Response of the Leader</p> <p>The City Centre Framework review identified the need to create more employment opportunities within the City Centre in order to stimulate regeneration & economic growth. It specifically identified the Kingsway as an opportunity to kick start this regeneration via the creation of a new business district, maximising the opportunity presented to support and grow Swansea's existing Tech industry sector. To realise the aspiration of creating a new business district the Council prepared a masterplan and acquired a number of properties on Kingsway and Oxford Street, including the former Oceana building. The purchases and demolition costs to date have largely been funded by the Welsh Government's Vibrant programme that was awarded in June, 2014, together with Council funding.</p> <p>Demolition of the former Oceana nightclub building on Kingsway is on-going and due to unforeseen additional asbestos found in the building, the project is taking longer than expected. All asbestos is being removed by expert contractors under strict health and safety monitoring. The structural demolition will commence when the asbestos material has been removed.</p> <p>Work is also underway to secure funding to deliver public realm enhancements and a new office development on the Oceana site as part of the masterplan vision for the Kingsway.</p> |
| 2. | <p>Councillors Chris Holley, Mike Day, Mary Jones</p> <p>We are grateful that the briefing prepared by PWC on the implications for local government of Brexit was circulated to Councillors. Can the Leader give us any more specific information about the implications of the vote for Swansea.</p> <p>Response of the Leader</p> <p>The announcement of the referendum result is likely to start the process of withdrawal of the UK from the European Union which can only start when the Government serves a specific notice under Article 50 of the EU constitution formally signifying its intention to withdraw. The timing of that notice will not be before mid-September 2016.</p> |

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| | <p>However, there are a number of issues that the Council will have to consider going forward including:-</p> <p>a) The impact of market and currency volatility on assets primarily held by the Pension Fund</p> <p>b) The potential impacts on the loss of EU grant funding as a source of Capital and/or revenue income, and the extent to which that source of funding is made up by the UK Government and other sources.</p> <p>c) The impact on regulatory and enforcement activity given that much of the law in these areas is driven by regulations passed by the EU, although most have been formally adopted into UK equivalent legislation</p> <p>d) The impact that perceived changes to the wider economic outlook might have on commercial investment in the area, particularly where returns are dependent on ongoing planned levels of economic activity and income.</p> <p>e) The effect on Swansea's migrant workforce across all sectors of the City economy both now and going forward, and the need to retain a committed, motivated and trained workforce to continue to deliver core services of which migrant workers are an integral and valued part.</p> <p>It is impossible at this stage to look at long term impacts as it is unknown what alternative to full Membership might be negotiated as part of the exit arrangements.</p> <p>However, Council staff, working alongside other agencies up to and including Welsh Government, will continue to monitor developments and through the appropriate Cabinet Member will report further as developments and impacts become more clear.</p> <p>The Chief Executive and I have made clear statements outlining the value that this City puts on the contribution of migrant workers and the fact that they are and will remain trusted and valued members of our Community.</p> <p>In the meanwhile I intend to write to the UK Government seeking assurance that withdrawal from the EU will not result in any loss of resources for this Council.</p> |
| 3. | <p>Councillors Mary Jones, John Newbury, Huw Rees</p> <p>Will the Cabinet Member tell Council what is the current position of the bowls clubs and if any have taken over the maintenance of their greens.</p> <p>Response of the Cabinet Member for Wellbeing & Healthy City</p> <p>From 1st April 2016 all responsibility for bowls greens has been devolved to either community bowls associations, individual clubs or Community Councils, who have responsibility for maintenance of the green.</p> <ul style="list-style-type: none"> • 8 greens are maintained by the club or association themselves or by way of an external contractor • 8 greens are maintained by Parks to a specification agreed with the leaseholders, who are charged for the maintenance arrangements. • 6 greens are not in use and are subject to minimal maintenance and 1 green has been turned into a play area. |

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| | |
| 4. | <p>Councillors E W Fitzgerald, D G Sullivan, L James, S M Jones, K M Marsh, I M Richard & G D Walker</p> <p>Could the Cabinet Member inform Council how many apprentices are employed in the Parks Department and how frequently recruitment takes place.</p> <p>Response of the Cabinet Member for Transformation & Performance</p> <p>There are currently no apprentices employed within the Parks Department. However a report is currently being prepared for cabinet to consider a whole authority Apprentice and Traineeship Scheme and it is hoped that all areas of the council will be able to consider such opportunities in the near future.</p> |
| 5. | <p>Councillors Mike Day, Cheryl Philpott, Paul Meara</p> <p>Will the Cabinet Member tell Council what percentage of the Education Budget is now devolved to schools.</p> <p>Response of the Cabinet Member for Education</p> <p>The Council Budget approved in February 2016 set out a continuing 'one education budget strategy' which includes optimising the level of delegation of funding and responsibilities to schools to allow the greatest flexibility in the use of the available resources.</p> <p>Working in partnership with our schools through the School Budget Forum, the Education Budget for 2016-2017 included further significant additional delegation to schools, amounting to more than £2.3m. However, the impact on the delegation rate has been offset to some extent by changes in specific grants.</p> <p>Nevertheless, it is anticipated that the delegation rate for Swansea when published by the Welsh Government will be very close to 85% (our provisional estimate is 84.8%). The Welsh Government's statistical bulletin is likely to be published very shortly and will confirm the actual figure and provide a comparison with other local authorities across Wales.</p> |
| 6. | <p>Councillors Graham Thomas, Peter Black, Jeff Jones</p> <p>Will the Cabinet Member please tell Council how many houses have been brought up to the Welsh Housing Standard.</p> <p>Response of the Cabinet Member for Next Generation Services</p> <p>The policy for measuring and reporting the extent to which the Council's housing stock complies with the Welsh Housing Quality Standard (WHQS) was</p> |

| | |
|----|---|
| | <p>adopted by the Council at its meeting on the 25th February 2016. The policy is in keeping with the Welsh Government's approach to measuring compliance which is calculated on the basis of a wide range of individual WHQS elements.</p> <p>Compliance data is reported annually to the Welsh Government in the August of each year and is expressed in terms of the number of properties compliant with the required element and as a percentage of the whole Council stock. The most recent submission was made in August 2015 and is set out below:</p> <ul style="list-style-type: none"> • Roofs and Associated Components: 11,128 (85% compliance) • Windows: 13,418 (99.3% compliance) • Doors: 13,217 (98% compliance) • Kitchens: 7,071 (58% compliance) • Bathrooms: 2,927 (22% compliance) • Central Heating: 11,216 (93% compliance) • Gardens, external storage and boundaries: 3,108 (23% compliance) <p>Data for 2016 is currently being prepared for submission which is anticipated to show an increase in compliance as a result of the continuing investment in repairs and improvements to Council housing, and ensure full WHQS compliance across all elements by the statutory deadline of 2020.</p> |
| 7. | <p>Councillors Chris Holley, Mary Jones, June Stanton</p> <p>Will the Cabinet Member tell Council what if any action is to be taken about the on-going issues surrounding the parking at the Civic Centre.</p> <p>Response of the Cabinet Member for Transformation & Performance</p> <p>Following reports to Cabinet on the 21st April 2016, it was agreed that in order to resolve the misuse of the visitor parking arrangements in the Civic Centre that a Pay and Display System would be implemented.</p> <p>This is now the subject of further work by officers with regards to the creation of a Traffic Regulation Order, however, due to the consultation timescales involved it is unlikely that this will be achieved until early 2017.</p> <p>With regards to car parking permit arrangements for staff, these have now been reassigned to fit into the appropriate mobile, flexible and static working arrangements. These arrangements now appear to be working well.</p> |
| 8. | <p>Councillors E W Fitzgerald, D G Sullivan, L James, S M Jones, K M Marsh, I M Richard & G D Walker</p> <p>Could the Cabinet Member inform Council what arrangements are in place for Council staff, who are also school governors, to have time off to attend meetings.</p> |

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| | <p>Response of the Cabinet Member for Transformation & Performance</p> <p>The Extraneous Duties Policy affords employees who are members of a Primary or Secondary School Governing Body to unpaid leave of up to a maximum of eight half days per annum.</p> |
| 9. | <p>Councillors Peter Black, Mary Jones, Graham Thomas</p> <p>There has been a lot of bad press recently regarding the arrangements for taxi / private hire cabs picking up after concerts at the Liberty Stadium. Will the Cabinet Member tell Council what has gone wrong.</p> <p>Response of the Cabinet Member for Environment & Transport</p> <p>The Council's Special Events Team was commissioned by the Stadium Management Company to undertake the traffic management for the two concerts that the Stadium hosted this year. Normandy Way was assessed as the optimum drop off/collection point.</p> <p>The information was distributed to taxi companies a full week before the event, with some direct advice offered, along with leaflets for the taxi companies on the day. Information was also widely communicated on social media platforms. Signage and stewards were provided along with loud hailer to direct people for taxis, park & ride and shuttle services.</p> <p>Hackney Cabs were set up on the bridge over the river Tawe and whilst this worked in principle, it was very slow with several hundred waiting for taxis and a limited numbers of taxis available. It therefore took around 2 hours to clear the queue. A significant number of private hire taxis did not follow the advice given and tried to pick up off Neath Road or by the Coopers Arms, with many indiscriminately dropping passengers off at any point - on roundabouts, on the inside lanes of the dual carriageway, across traffic lights etc. which all added to the management issues.</p> <p>Officers from Special Events, Licensing and Highways will be meeting to de-brief the transportation arrangements very soon and will be arranging a meeting with the representatives of the taxi trade.</p> |
| 10. | <p>Councillors E W Fitzgerald, D G Sullivan, L James, S M Jones, K M Marsh, I M Richard & G D Walker</p> <p>Could the Leader comment on the outcome of the EU referendum in respect of both the City and County of Swansea and the UK as a whole.</p> <p>Response of the Leader</p> <p>Given the overwhelming Support expressed at the Council meeting on 19th May 2016 for the UK to remain a Member of the European Union the result of the referendum on 23rd June was clearly unwelcome.</p> <p>However, this Council recognises the outcome of the democratic process and will work tirelessly to ensure that the Council's position is protected both from</p> |

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|--|---|
| | <p>short term volatility in financial and currency markets and in the longer term in respect of strategic funding and support for businesses and employment in this area.</p> <p>Equally importantly, both I and the Chief Executive have made clear public statements in respect of Community Cohesion, recognising the value that Swansea puts on the contribution of the migrant community across all aspects of the economy and culture of this City.</p> <p>We will continue to lobby both the Welsh and Westminster Governments to ensure that this City is not disadvantaged financially or culturally by any BREXIT negotiations. We will also closely monitor all developments in relation to the future direction of travel and will seek to keep all Members informed of issues that could directly or indirectly affect the City.</p> |
|--|---|

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|-----|---|
| | <p>PART B</p> |
| 11. | <p>Councillors Mike Day, Mary Jones, Jeff Jones</p> <p>Can the relevant Cabinet Member tell Councillors what this year's highways and foot paths weed spraying schedule is. Is it possible for him to tell us which highways and footpaths have been treated and which will be treated by the end of September.</p> <p>Response of the Cabinet Member for Environment & Transport The weed spraying schedule indicates that areas will be treated in the following sequence;</p> <ul style="list-style-type: none"> Castle Uplands Sketty Mayals West Cross Oystermouth Newton St Thomas Bonymaen LLansamlet Clydach Morrison Mynyddbach Landore Penderry Cwmbwrla Townhill Killay South Killay North Dunvant Cockett |

Gowerton
Kingsbridge
Lower Loughor
Upper Loughor
Penyrheol
Gorseinon
Penllergaer
Llangyfelach
Pontarddulais
Mawr
Penclawdd
Fairwood
Pennard
Gower

No areas have been treated as yet due to poor weather delaying the start of the weed spraying treatment. It was anticipated that the weed spraying would commence at the beginning of June but this has been delayed. The contractor will be starting imminently subject to the weather improving and one cycle of weed spraying treatment is likely to take approximately 8 weeks. It is anticipated that all of the network will have been treated by the end of September. The contractor will need to carry out further weed spraying in order to meet the requirements of the contract which is to have a minimal presence of weeds.